

# Revenue estimates

for the year ending 31<sup>st</sup> March 2014

and

# Capital estimates

to the year ending 31<sup>st</sup> March 2018

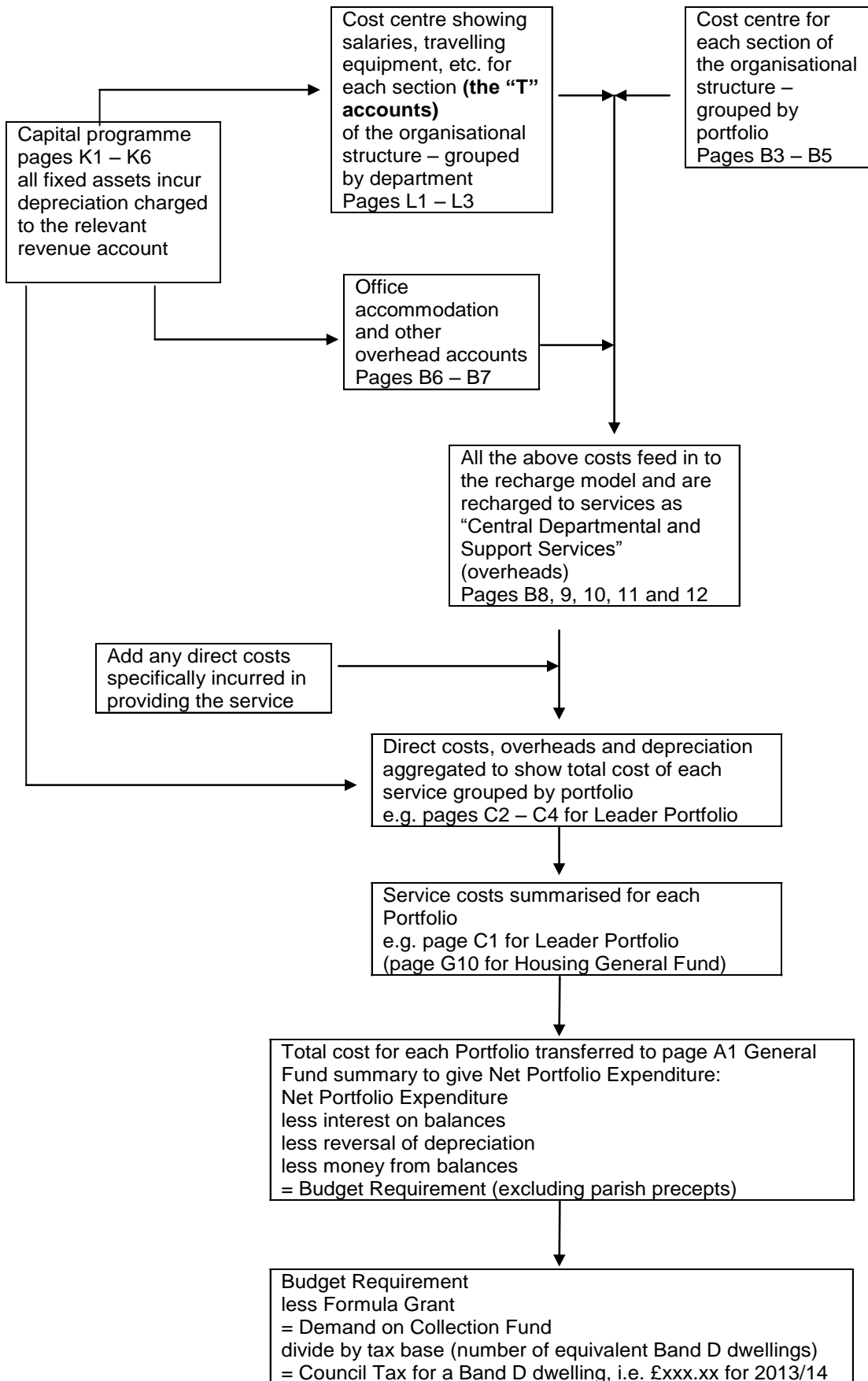
# DRAFT



## SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

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<u>Notes :</u>	
(1)	These Estimates have been compiled on a cash outturn basis; therefore, allowances for price inflation have been incorporated in the figures.

## Layout of the estimate book



<b>GENERAL FUND SUMMARY</b>			
Actual 2011/2012 £		Estimate 2012/2013 £	Estimate 2013/14 £
	<b>NET EXPENDITURE</b>		
	Portfolio		
703,933	Leader	738,300	656,400
2,268,217	Finance and Staffing	2,468,790	2,414,210
1,701,692	Corporate and Customer Services	1,790,880	1,629,020
5,462,726	Environmental Services	5,870,360	5,730,580
1,227,510	Housing (General Fund)	1,291,110	1,324,040
(125,000)	Northstowe	(227,000)	54,700
2,139,727	Planning and Economic Development	2,466,070	2,494,760
1,661,676	Planning Policy and Localism	2,009,550	1,803,720
<b>15,040,481</b>	<b>Fully Allocated Net Portfolio Expenditure</b>	<b>16,408,060</b>	<b>16,107,430</b>
	Unallocated		
0	Reduction for vacancies	(200,000)	(450,000)
0	Reduction in external audit grant claim fees	0	(19,960)
0	Departmental/Overhead Roll-overs not allocated	0	90,390
0	Overheads to be recharged to HRA relating to new posts directly charged to HRA Business Plan	(170,000)	0
5,861	Support for Economic Downturn	60,000	0
0	Economic Development Portfolio new expenditure to be funded	(31,260)	0
0	Shared Service and office space projects (Improvement East)	33,000	0
0	Improvement East grants not in portfolios or capital programme	(65,220)	0
51,512	Revenue financing of capital expenditure	44,000	0
0	Non-recurring expenditure on infrastructure, communal facilities etc	0	849,370
0	Council Tax Support Funding grant to Parish Councils	0	228,000
0	<b>Savings not included in Portfolio estimates</b>	(315,700)	(50,000)
0	<b>Additional cuts/savings to maintain working balance</b>	(200,000)	0
0	Expenditure on Precautionary Items	75,000	75,000
0	Council Actions	50,000	50,000
<b>15,097,854</b>	<b>Net Portfolio Expenditure</b>	<b>15,687,880</b>	<b>16,880,230</b>
143,336	Internal Drainage Boards	144,500	155,990
(603,818)	Interest on Balances	(475,000)	(425,000)
(539,037)	Capital Charges, etc.	(665,000)	(655,910)
<b>14,098,335</b>	<b>Net District Council General Fund Expenditure</b>	<b>14,692,380</b>	<b>15,955,310</b>
(33,158)	Appropriation to/(from) General Fund balance	(334,600)	124,360
	Area Based Grant	0	
(173,355)	Four year grant for Freezing 2011/12 Council Tax	(173,350)	(173,350)
0	One year grant for Freezing 2012/13 Council Tax	(175,480)	0
(924,649)	New Homes Bonus	(1,817,000)	(2,702,300)
<b>12,967,173</b>	<b>General Expenses (Budget Requirement for capping purposes)</b>	<b>12,191,950</b>	<b>13,204,020</b>
(6,026,443)	Formula Grant	(5,238,860)	0
0	Revenue Support Grant	0	(3,371,940)
0	Retained Business Rates	0	(2,911,740)
(6,530)	(Surplus)/Deficit on Collection Fund	66,070	13,350
<b>6,934,200</b>	<b>Demand on Collection Fund to be raised from Council taxpayers</b>	<b>7,019,160</b>	<b>6,933,690</b>
	<b>INCOME FROM COUNCIL TAX</b>		
Number		Number	Number
60,057.2	Tax Base for tax setting purposes (Band D equivalents)	60,793.0	57,560.1
£ p	multiplied by Basic Amount of Council Tax	£ p	£ p
115.46	for the District	115.46	120.46
£	equals	£	£
<b>6,934,200</b>	<b>Income to be raised from Council taxpayers</b>	<b>7,019,160</b>	<b>6,933,690</b>
	<b>Balances at year end (excluding Section 106 monies)</b>		
£	<b>Revenue</b>	£	£
(7,374,077)	General Fund	(6,189,005)	(7,530,520)
(2,689,958)	Housing Revenue Account	(2,322,950)	(2,547,390)
	<b>Capital</b>		
0	Earmarked Reserves		
	Usable Capital Receipts	(52,220)	(345,810)



Actual 2011/2012 £	<b>STAFFING AND CENTRAL OVERHEAD ACCOUNTS</b>	Estimate 2012/2013 £	Estimate 2013/14 £
	<b>SUMMARY OF EXPENDITURE RECHARGEABLE TO SERVICES OF ALL PORTFOLIOS</b>		
	<b>Portfolio Staffing Expenditure</b>		
659,736	Leader	562,130	485,140
6,601,652	Corporate and Customer Services	6,773,660	6,515,270
2,020,657	Environmental Services	2,198,400	1,957,860
2,845,483	Housing	2,429,560	3,034,570
0	Northstowe	174,650	216,350
2,261,780	Planning and Economic Development	2,245,290	2,101,400
1,155,125	Planning Policy and Localism	1,181,900	1,310,250
0	Unallocated reductions	(250,000)	(500,000)
<u>15,544,433</u>	Staffing Expenditure excluding overheads	<u>15,315,590</u>	<u>15,120,840</u>
	<b>Overhead Accounts</b>		
139,775	Waterbeach Depot	203,630	141,890
1,071,436	Cambourne Office	1,096,650	1,126,390
267,226	Central Expenses	364,290	322,480
379,416	Central Support Services - Other	387,910	366,810
<u>17,402,286</u>	Staffing Expenditure and Overheads	<u>17,368,070</u>	<u>17,078,410</u>
(535,058)	Less Recharges included above from : Staffing to Overheads	(552,790)	(487,930)
<b>16,867,228</b>	<b>Net rechargeable costs</b>	<b>16,815,280</b>	<b>16,590,480</b>
(16,867,228)	Recharges to all Portfolio Direct Services from : Staffing and Admin Buildings (Inc. Depot)	(17,065,280)	(17,090,480)
0	Unallocated reductions to General Fund/HRA/Capital	(250,000)	(500,000)
0	Less unallocated reductions apportioned to: HRA/Capital	50,000	50,000
<u>0</u>	Net unallocated cost/(credit) to General Fund Summary	<u>(200,000)</u>	<u>(450,000)</u>
<b>Effect of excluding capital charges from net rechargeable costs:</b>			
<b>Staffing</b>			
15,544,433	Staffing Expenditure excluding overheads	15,315,590	15,120,840
(599,322)	Less capital charges (ICT, Contact Centre, Dev. Control)	(257,230)	(282,420)
<u>14,945,111</u>	Net staffing costs excluding capital charges	<u>15,058,360</u>	<u>14,838,420</u>
<b>Overhead Accounts</b>			
1,322,795	Overhead Expenditure excluding staffing recharges	1,499,690	1,469,640
(178,339)	Less capital charges (Admin Buildings)	(177,800)	(180,300)
<u>1,144,456</u>	Net overhead costs excluding capital charges	<u>1,321,890</u>	<u>1,289,340</u>
<b>Total</b>			
<b>16,867,228</b>	<b>Net rechargeable costs</b>	<b>16,815,280</b>	<b>16,590,480</b>
(777,661)	Less capital charges (no overall effect on General Fund)	(435,030)	(462,720)
<u>16,089,567</u>	Net rechargeable costs excluding capital charges	<u>16,380,250</u>	<u>16,127,760</u>

Actual 2011/2012 £		Estimate 2012/2013 £	Estimate 2013/14 £
<b>SUMMARY OF ALL STAFFING COSTS (excluding Wardens and DSO staff)</b>			
<b>EXPENDITURE</b>			
13,497,048	Employees	13,483,020	13,964,960
2,853	Premises	2,570	3,290
311,811	Transport Related Expenses	328,010	263,420
471,433	Supplies and Services	446,920	459,800
576,757	Communications and Computing Expenses	537,810	592,490
77,407		87,410	104,080
22,514	Grants and Subscriptions	20,720	22,160
29,325	Miscellaneous	30,380	8,960
599,322	Capital Financing Costs	257,230	282,420
138,770	Agency and Contracted Services	405,000	0
(182,807)	Income	(33,480)	(80,740)
<u>15,544,433</u>	<b>ALLOCATED DIRECT EXPENDITURE SUMMARY</b>	<u>15,565,590</u>	<u>15,620,840</u>
0	Unallocated reduction for vacancies	(250,000)	(500,000)
<u>15,544,433</u>	<b>TOTAL DIRECT EXPENDITURE SUMMARY</b>	<u>15,315,590</u>	<u>15,120,840</u>
<u>/</u>	Employees Headcount / FTE	<u>5/4.80</u>	<u>359 / 325.79</u>



Actual 2011/2012 £		Estimate 2012/2013 £	Estimate 2013/14 £
<b>PORTFOLIO STAFFING COSTS</b>			
<b>LEADER</b>			
EXPENDITURE			
633,329	Employees	536,490	468,530
0	Premises Related Expenses	0	0
15,595	Transport Related Expenses	13,240	13,030
742	Supplies and Services	2,240	780
4,203	Communications and Computing	4,250	400
3,014	Expenses	3,160	2,050
370	Grants and Subscriptions	500	200
2,483	Miscellaneous	2,250	150
<u>659,736</u>	<b>DIRECT EXPENDITURE SUMMARY</b>	<u>562,130</u>	<u>485,140</u>
<u>/</u>	Employees Headcount / FTE	<u>/</u>	<u>12 / 11.00</u>
<b>CORPORATE AND CUSTOMER SERVICES</b>			
EXPENDITURE			
5,096,736	Employees	5,240,380	5,353,870
2,557	Premises Related Expenses	2,440	3,160
31,612	Transport Related Expenses	33,570	33,810
297,105	Supplies and Services	308,190	314,650
502,982	Communications and Computing	476,900	526,600
24,592	Expenses	40,560	44,900
13,577	Grants and Subscriptions	14,470	15,600
444	Miscellaneous	1,000	1,000
599,322	Capital Financing Costs	257,230	282,420
138,556	Agency and Contracted Services	405,000	0
(105,831)	Income	(6,080)	(60,740)
<u>6,601,652</u>	<b>DIRECT EXPENDITURE SUMMARY</b>	<u>6,773,660</u>	<u>6,515,270</u>
<u>/</u>	Employees Headcount / FTE	<u>/</u>	<u>145 / 129.06</u>
<b>ENVIRONMENTAL SERVICES</b>			
EXPENDITURE			
1,875,112	Employees	2,027,470	1,811,190
83,790	Transport Related Expenses	91,940	61,250
37,971	Supplies and Services	49,240	56,830
12,575	Communications and Computing	12,760	12,590
7,977	Expenses	13,490	12,500
3,080	Grants and Subscriptions	2,900	2,900
152	Miscellaneous	600	600
<u>2,020,657</u>	<b>DIRECT EXPENDITURE SUMMARY</b>	<u>2,198,400</u>	<u>1,957,860</u>
<u>/</u>	Employees Headcount / FTE	<u>/</u>	<u>43 / 37.85</u>

Actual 2011/2012 £		Estimate 2012/2013 £	Estimate 2013/14 £
<b>PORTFOLIO STAFFING COSTS</b>			
<b>HOUSING</b>			
EXPENDITURE			
2,697,581	Employees	2,295,730	2,886,290
244	Premises Related Expenses	130	130
99,457	Transport Related Expenses	90,350	73,300
55,819	Supplies and Services	19,900	20,550
39,812	Communications and Computing	30,920	36,740
20,843	Expenses	17,390	31,620
5,052	Grants and Subscriptions	2,540	3,040
125	Miscellaneous	0	2,900
(73,450)	Income	(27,400)	(20,000)
<u>2,845,483</u>	<b>DIRECT EXPENDITURE SUMMARY</b>	<u>2,429,560</u>	<u>3,034,570</u>
<u>/</u>	Employees Headcount / FTE	<u>/</u>	<u>78 / 71.53</u>

<b>NORTHSTOWE</b>			
EXPENDITURE			
0	Employees	165,990	211,570
0	Transport Related Expenses	8,660	4,780
<u>0</u>	<b>DIRECT EXPENDITURE SUMMARY</b>	<u>174,650</u>	<u>216,350</u>
<u>/</u>	Employees Headcount / FTE	<u>5/4.80</u>	<u>6 / 4.45</u>

<b>PLANNING AND ECONOMIC DEVELOPMENT</b>			
EXPENDITURE			
2,083,075	Employees	2,091,000	1,949,770
26	Premises Related Expenses	0	0
67,794	Transport Related Expenses	74,520	60,740
78,885	Supplies and Services	65,240	66,990
14,211	Communications and Computing	10,700	16,160
18,294	Expenses	1,370	3,010
435	Grants and Subscriptions	310	420
2,331	Miscellaneous	2,150	4,310
214	Agency and Contracted Services	0	0
(3,485)	Income	0	0
<u>2,261,780</u>	<b>DIRECT EXPENDITURE SUMMARY</b>	<u>2,245,290</u>	<u>2,101,400</u>
<u>/</u>	Employees Headcount / FTE	<u>/</u>	<u>50 / 47.78</u>

Actual 2011/2012 £		Estimate 2012/2013 £	Estimate 2013/14 £
<b>PORTFOLIO STAFFING COSTS</b>			
<b>PLANNING POLICY AND LOCALISM</b>			
EXPENDITURE			
1,111,215	Employees	1,125,960	1,283,740
26	Premises Related Expenses	0	0
13,563	Transport Related Expenses	15,730	16,510
911	Supplies and Services	2,110	0
2,974	Communications and Computing	2,280	0
2,687	Expenses	11,440	10,000
23,790	Miscellaneous	24,380	0
(41)	Income	0	0
<u>1,155,125</u>	<b>DIRECT EXPENDITURE SUMMARY</b>	<u>1,181,900</u>	<u>1,310,250</u>
<u>/</u>	Employees Headcount / FTE	<u>/</u>	<u>25 / 24.12</u>

Actual 2011/2012 £		Estimate 2012/2013 £	Estimate 2013/14 £
<b>WATERBEACH DEPOT</b>			
EXPENDITURE			
	Premises Related Expenses		
0	Depot Relocation	5,500	0
1,258	Repair and Maintenance	510	520
14,022	Rates	32,500	14,000
21,600	Water and Sewerage Services	19,960	20,500
35,001	Rent	63,210	37,790
1,083	Fire protection/security	2,110	2,160
10,955	Cleaning and Domestic Supplies	15,380	15,770
4,850	Catering Provisions	5,380	5,510
608	Premises Insurance	640	720
420	Engineering Insurance	440	420
	Supplies and Services		
55	Equipment	2,710	1,150
22,574	Communications and IT	22,740	24,170
4,863	Legal	10,000	0
433	Miscellaneous insurance	440	250
146	Miscellaneous other	650	660
	Central, Departmental and Support Services		
5,469	Corporate Services	3,320	730
16,438	Health and Environmental Services	18,140	17,540
<u>139,775</u>	<b>NET EXPENDITURE to be recharged</b>	<u>203,630</u>	<u>141,890</u>
<b>CAMBOURNE OFFICE</b>			
EXPENDITURE			
	Premises Related Expenses		
79,917	Repair and Maintenance	103,110	105,690
3,104	Grounds Maintenance	4,100	3,760
79,514	Energy Costs	60,180	61,680
	Rent and Rates		
372,380	Business Rates	389,580	402,480
0	Car Park Lease		0
19,168	Business Park service charge	20,200	20,200
3,346	Water Services	3,820	3,920
186	Fixtures and Fittings	500	770
4,276	Purchase of Security Systems	10,250	10,250
77,023	Cleaning and Domestic Supplies	83,930	86,560
11,083	Premises Insurance	11,520	13,950
806	Engineering Insurance	840	780
	Supplies and Services		
4,902	Equipment, Furniture and Fittings	6,350	6,940
23,575	Legal	0	0
	Communications and Computing		
43,719	Telephones	45,760	46,900
	New Equipment	0	0
11,067	Maintenance	12,030	12,330
1,755	Miscellaneous Expenses	2,110	2,160
6,766	Miscellaneous Insurance	6,940	1,490
	Central, Departmental and Support Services		
13,649	Corporate Services	13,840	24,930
0	Health and Environmental Services	220	0
3,138	Planning and New Communities	3,190	3,230
133,728	Affordable Homes	140,380	138,070
	Capital Financing Costs		
178,339	Capital Charges	177,800	180,300
<u>1,071,441</u>	<b>TOTAL EXPENDITURE</b>	<u>1,096,650</u>	<u>1,126,390</u>
	INCOME		
(5)	Other Recoverable Costs	0	0
<u>1,071,436</u>	<b>NET EXPENDITURE to be recharged</b>	<u>1,096,650</u>	<u>1,126,390</u>

Actual 2011/2012 £		Estimate 2012/2013 £	Estimate 2013/14 £
<b>CENTRAL EXPENSES</b>			
EXPENDITURE			
Employees			
23,770	Personal Training Scheme/Investors in People	86,970	86,970
4,830	ICT Training	9,120	9,120
6,424	Employee Assistance Programme	12,930	12,930
20,801	Management Development	22,000	22,000
0	Bright Ideas Scheme	500	500
606	Compensation for Loss of Office	610	650
8,700	East of England Local Government Association	8,700	8,700
109,606	Employee Related Insurance	111,360	113,720
Supplies and Services			
527	Security Services	0	0
11,341	Health and Safety at Work Legislation	17,810	17,810
0	Other	3,350	3,350
Central, Departmental and Support Services			
29,312	Corporate Services	34,450	25,200
1,083	Planning and New Communities	1,030	870
50,400	Health and Environmental Services	55,460	20,660
<u>267,400</u>	<b>TOTAL EXPENDITURE</b>	<u>364,290</u>	<u>322,480</u>
0	Other Recoverable Income		
(174)	Interest - Car Loans	0	0
<u>267,226</u>	<b>NET EXPENDITURE to be recharged to Departments</b>	<u>364,290</u>	<u>322,480</u>

#### **CENTRAL SUPPORT SERVICES**

EXPENDITURE			
Employees			
25,136	Catering Staff	28,050	28,050
Supplies and Services			
39,744	Equipment and Materials	43,040	47,780
54	Clothing, Uniforms and Laundry	0	0
26,719	Printing, Stationery and General Office Expenses	27,000	27,000
Communications and Computing			
4,902	Postage	7,150	7,150
Miscellaneous			
1,020	Insurance	1,040	1,260
Central, Departmental and Support Services			
4,128	Chief Officers	4,440	2,420
13,906	Community and Customer Services	13,990	0
201,894	Corporate Services	198,390	201,160
9,868	Planning and New Communities	9,730	8,850
41,040	Affordable Homes	43,520	33,660
11,005	Health and Environmental Services	12,690	10,610
0	Income	(1,130)	(1,130)
<u>379,416</u>	<b>NET EXPENDITURE to be recharged to Departments</b>	<u>387,910</u>	<u>366,810</u>

Actual 2011/2012 £	<b>SUMMARY OF RECHARGES TO SERVICES</b>	Estimate 2012/2013 £	Estimate 2013/14 £
	Portfolios - General Fund		
552,811	Leader	527,750	445,110
3,188,682	Finance and Staffing	3,309,460	3,168,590
1,411,654	Corporate and Customer Services	1,476,510	1,388,560
2,293,217	Environmental Services	2,487,630	2,127,700
1,384,980	Housing - General Fund	1,097,480	1,222,170
0	Northstowe	0	159,700
3,567,303	Planning and Economic Development	3,684,060	3,586,390
1,497,344	Planning Policy and Localism	1,732,620	1,617,660
<u>13,895,991</u>	Total Recharges to Portfolios (General Fund)	<u>14,315,510</u>	<u>13,715,880</u>
2,870,116	Housing Revenue Account	2,635,680	3,263,700
101,121	Capital	114,090	110,900
<u>16,867,228</u>	Total Recharges to Services	<u>17,065,280</u>	<u>17,090,480</u>
	<b>UNALLOCATED COSTS</b> <b>(rechargeable costs not allocated to services at this stage)</b>		
	Unspecified unallocated costs		
<u>0</u>	Reduction for vacancies	<u>(250,000)</u>	<u>(500,000)</u>
<u>0</u>		<u>(250,000)</u>	<u>(500,000)</u>
	Analysis of Unallocated costs		
0	General Fund	(200,000)	(450,000)
<u>0</u>	Housing Revenue Account/Capital	<u>(50,000)</u>	<u>(50,000)</u>
<u>0</u>		<u>(250,000)</u>	<u>(500,000)</u>
	<b>TOTAL NET RECHARGEABLE COSTS</b>		
16,867,228	Total Recharges to Services	17,065,280	17,090,480
0	Unallocated costs	(250,000)	(500,000)
<u>16,867,228</u>	Total Net Rechargeable Costs	<u>16,815,280</u>	<u>16,590,480</u>

Actual 2011/2012 £	DETAILED RECHARGES TO SERVICES	Estimate 2012/2013 £	Estimate 2013/14 £
25,326	<b>Leader's Portfolio</b>		
121,450	Voluntary Sector Grants	28,290	47,610
106,216	Community Strategy	122,360	46,920
142,665	Sustainability	79,610	103,370
157,154	Communications	157,110	148,140
	Community Safety (Inc. Crime and Disorder P'ship)	140,380	99,070
	<b>Finance and Staffing Portfolio</b>		
1,109,322	Council Tax and Housing Benefit	1,204,010	1,222,860
1,005,726	Corporate Management	1,032,530	977,550
41,271	Treasury Management	40,900	39,040
253,307	Cost of NNDR Collection	247,290	273,400
779,056	Cost of Council Tax Collection	784,730	655,740
	<b>Corporate and Customer Services Portfolio</b>		
231,720	Land Charges	248,220	232,190
55,272	Elections	74,790	79,740
81,915	Register of Electors	97,580	94,870
804,402	Democratic Representation (Inc. Admin Buildings)	830,930	791,310
174,925	Policy and Performance	159,260	120,880
63,420	Street Naming and Numbering	65,730	69,570
	<b>Environmental Services Portfolio</b>		
69,437	Awarded Water Courses	76,340	72,940
398,315	Environmental Health General	427,190	288,580
2,420	Footway Lighting	2,760	11,470
191,042	Food Safety	209,880	158,160
78,534	Pest Control	86,510	51,850
310,956	Waste Management, Street Cleansing, etc.	324,970	310,200
379,997	Refuse Collection Service	447,480	425,190
198,147	Street Cleansing Service	204,700	205,250
295,009	Environmental Protection	310,780	206,880
35,661	Emergency Planning	39,350	26,260
22,604	Action on Dogs	25,430	20,870
150,827	Licences Act 2003 and Gambling Act 2005	159,850	159,080
101,485	Taxi Licensing	109,590	122,730
58,783	Miscellaneous Environmental Health Services	62,800	68,240
	<b>Housing Portfolio</b>		
	<b>Housing General Fund</b>		
53,574	Housing Associations	55,700	67,620
173,199	Homelessness	201,420	243,510
202,268	Housing Advisory Service	213,310	218,750
106,128	General Fund Housing Strategy (Inc. Needs Survey)	110,810	114,800
106,672	Floating Support	0	0
176,270	Choice Based Letting	183,810	212,440
89,069	Equality and Diversity	93,580	82,700
79,459	Travellers Caravan Sites	85,280	89,900
50,237	Improvement Grants	65,230	66,590
223,396	Home Improvement Agency	0	0
124,708	Other General Fund Housing Services	88,340	125,860
	<b>Housing Revenue Account</b>		
725,721	Repairs and Maintenance	758,890	800,170
1,263,692	Administrative Expenses	1,328,370	1,663,850
506,994	Specialised Support Services	548,420	557,840
373,709	Direct Labour Organisation	0	0
0	Leasehold Properties	0	100,510
0	New Homes Programme	0	141,330
	<b>Northstowe Portfolio</b>		
0	Northstowe	0	159,700
	<b>Planning and Economic Development Portfolio</b>		
2,692,129	Development Control	2,757,760	2,705,100
445,144	Building Control Service	474,590	453,160
197,367	Conservation	202,550	177,090
61,385	Economic Development	60,970	97,960
23,348	Other Economic Development Services	23,980	24,970
91,879	Travellers Issues (All Sites)	105,780	96,790
56,051	Illegal Encampments	58,430	31,320
	<b>Planning Policy and Localism Portfolio</b>		
658,202	Growth Agenda/New Communities	906,160	656,860
616,682	Planning Policy	602,020	692,780
101,744	Community Development	102,480	150,080
69,836	Sports Development	69,370	67,800
50,880	Arts	52,590	50,140
101,121	<b>Capital</b>	114,090	110,900
<b>16,867,228</b>	<b>TOTAL RECHARGES TO SERVICES</b>	<b>17,065,280</b>	<b>17,090,480</b>

## Cost Centre Managers for Portfolio Staffing Costs and Central Accounts

### Cost Centre Manager

#### Leader's Portfolio Staffing Costs

	<b>Chief Officers and Central Services</b>	
T94	Communications	
	<b>New Communities &amp; Planning Services</b>	
T57	Community Infrastructure Services	

G Bell  
R Hales

#### Corporate and Customer Services Portfolio Staffing Costs

	<b>Chief Officers and Central Services</b>	
T10	Chief Executive and PA	
	<b>Corporate Services</b>	
T04	Democratic Services	
T07	Cambourne Reception	
T11	Accountancy	
T12	Human Resources and Payroll	
T13	Cashiers and Debtors	
T14	Internal Audit	
T15	Council Tax and Non Domestic Rates	
T17	Benefits	
T19	Graphics	
T20	Printing	
T24	Contact Centre	
T25	Information and Communications Technology	
T26	Executive Director (Corporate Services)	
T91	Legal	
T92	Land Charges	
T93	Electoral Registration	
T96	Policy and Performance	
	<b>Affordable Homes</b>	
T31	Facilities Management	

J Hunter  
F McMillan  
P Knight  
J Garnham  
S Gardner-Craig  
P Bird  
A Colyer  
P Bird  
D Graham  
S Rayment  
S Rayment  
P Knight  
S Rayment  
A Colyer  
F McMillan  
F McMillan  
A Francis  
R May  
S Hills

#### Environmental Services Portfolio Staffing Costs

	<b>Health and Environmental Services</b>	
T03	Environmental Health	

M Hill

#### Housing Portfolio Staffing Costs

	<b>Corporate Services</b>	
T16	Rent Collecting and Accounting (HRA)	
	<b>Affordable Homes</b>	
	<b>General Fund</b>	
T32	Regional Homelink Service	
T36	Management of Travellers Sites	
T43	Housing Strategic Services	
T47	Housing Aid/Homelessness	
	<b>HRA</b>	
T40	Repairs - Voids	
T42	Sheltered Housing	
T45	Assets	
T46	Planned Maintenance	
T52	Housing Management Services	
T53	Affordable Homes Corporate Manager	

P Bird  
S Carter/H Wood  
D Barrett  
S Newstead  
S Carter/H Wood  
D Gill  
T Cassidy  
D Purnell  
S Annetts  
A Goddard  
S Hills

**Cost Centre  
Manager**

**Northstowe Portfolio Staffing Costs**

**New Communities & Planning Services**  
T83 Northstowe

L Bowser

**Planning and Economic Development Portfolio Staffing Costs**

**New Communities & Planning Services**  
T72 Development Control  
T76 Conservation  
T77 Office Support Team  
T79 Building Control

N Blazeby  
D Bevan  
C Morton  
A Beyer

**Planning Policy and Localism Portfolio Staffing Costs**

**New Communities & Planning Services**  
T58 New Communities Corporate Manager  
T73 Planning Policy  
T81 Major Developments  
T82 Joint Urban Design

J Mills  
K Miles  
J Green  
I Howes

**Central Accounts (Corporate and Customer Services Portfolio)**

Cambourne Offices  
Waterbeach Offices  
Central Expenses  
    Training, Employee Assistance and Bright Ideas  
    Health and Safety  
    Security Services  
    Remainder  
Central Support Services  
    Printing, Stationery, etc.  
    Photocopiers  
    Catering  
    Insurance  
    Postages

S Hills  
S Harwood-Clark  
  
S Gardner-Craig  
L Green  
P Bird  
J Garnham  
  
S Rayment  
S Rayment  
S Hills  
J Garnham  
P Bird



**ESTIMATE 2013/2014 - COST CENTRE SUMMARY**

	Chief Officers	Corporate Services	Planning and New Communities	Affordable Homes	Health and Environmental Services	SUB TOTAL	S.Cambs Hall to Dem Rep	Other Unallocated Reductions	TOTAL
	£	£	£	£	£	£	£	£	£
<b><u>EXPENDITURE</u></b>									
Directly incurred by Departments	306,350	6,359,300	4,012,330	2,985,000	1,957,860	15,620,840	0	(500,000)	15,120,840
Overheads as set out on pages B11 to B12									
Waterbeach Depot	0	0	0	0	141,890	141,890	0	0	141,890
Cambourne Offices	14,540	419,390	255,330	206,060	85,600	980,920	145,470	0	1,126,390
Central Expenses	4,000	128,690	83,960	68,520	37,310	322,480	0	0	322,480
Central Support	4,690	151,100	98,580	79,200	33,240	366,810	0	0	366,810
Intercharging between Departments for the activities specified below	29,030	(1,531,290)	611,960	583,090	307,210	0	0	0	0
<b>TOTAL EXPENDITURE</b>	<u>358,610</u>	<u>5,527,190</u>	<u>5,062,160</u>	<u>3,921,870</u>	<u>2,563,110</u>	<u>17,432,940</u>	<u>145,470</u>	<u>(500,000)</u>	<u>17,078,410</u>
<b><u>INCOME</u></b>									
Recharges to:									
Waterbeach Depot	0	(730)	0	0	(17,540)	(18,270)	0	0	(18,270)
Cambourne Offices	0	(24,930)	(3,230)	(138,070)	0	(166,230)	0	0	(166,230)
Central Expenses	0	(25,200)	(870)	0	(20,660)	(46,730)	0	0	(46,730)
Central Support	(2,420)	(201,160)	(8,850)	(33,660)	(10,610)	(256,700)	0	0	(256,700)
<b>TOTAL INCOME</b>	<u>(2,420)</u>	<u>(252,020)</u>	<u>(12,950)</u>	<u>(171,730)</u>	<u>(48,810)</u>	<u>(487,930)</u>	<u>0</u>	<u>0</u>	<u>(487,930)</u>
<b>UNALLOCATED COSTS: General Fund</b>	0	0	0	0	0	0	0	450,000	450,000
<b>HRA/Capital</b>	0	0	0	0	0	0	0	50,000	50,000
<b>NET RECHARGES TO SERVICES</b>	<u>356,190</u>	<u>5,275,170</u>	<u>5,049,210</u>	<u>3,750,140</u>	<u>2,514,300</u>	<u>16,945,010</u>	<u>145,470</u>	<u>0</u>	<u>17,090,480</u>

\* Central services intercharged between corporate areas are salaries and travelling administration, cash receipting, debtors, creditors, insurance, human resources, information and communication technology and general accounting services.

Actual 2011/2012 £	<b>LEADER PORTFOLIO</b> <b>NET EXPENDITURE SUMMARY</b>	Estimate 2012/2013 £	Estimate 2013/14 £
180,826	Voluntary Sector Grants	173,290	192,610
142,540	Community Strategy	151,860	81,370
122,774	Sustainability	140,660	127,420
140,610	Communications	151,190	134,110
117,183	Community Safety	121,300	120,890
<u>703,933</u>	<b>TOTAL NET REVENUE EXPENDITURE</b> (carried to General Fund Summary)	<u>738,300</u>	<u>656,400</u>
	Analysis of Total Net Expenditure		
179,651	Direct Costs	241,970	240,920
524,282	Recharges from Staffing and Overhead Accounts	496,330	415,480
<u>703,933</u>	<b>TOTAL NET REVENUE EXPENDITURE</b>	<u>738,300</u>	<u>656,400</u>

Actual 2011/2012 £		Estimate 2012/2013 £	Estimate 2013/14 £
<b>VOLUNTARY SECTOR GRANTS</b>			
EXPENDITURE			
Supplies and Services			
89,500	Grants to Citizens Advice Bureaux / Centres	91,700	91,700
66,000	Grants to Voluntary Organisations	53,300	53,300
Central Departmental and Support Services			
23,101	Community and Customer Services	25,970	0
147	Corporate Services	160	160
2,078	Planning and New Communities	2,160	47,450
<u>180,826</u>	NET EXPENDITURE carried to Portfolio Summary	<u>173,290</u>	<u>192,610</u>
<b>COMMUNITY STRATEGY</b>			
EXPENDITURE			
Supplies and Services			
1,900	Community Transport	0	0
36,750	Community Chest	55,000	25,000
43,000	Other Grants (including Local Strategic Partnership)	0	0
9,439	Other	4,500	9,450
Central Departmental and Support Services			
107,158	Community and Customer Services	108,170	0
1,174	Corporate Services	320	320
3,871	Planning and New Communities	3,930	460
9,248	Health and Environmental Services	9,940	46,140
<u>212,540</u>	TOTAL EXPENDITURE	<u>181,860</u>	<u>81,370</u>
INCOME			
(70,000)	Government Funding	(30,000)	0
<u>142,540</u>	NET EXPENDITURE carried to Portfolio Summary	<u>151,860</u>	<u>81,370</u>

Actual 2011/2012 £		Estimate 2012/2013 £	Estimate 2013/14 £
<b>SUSTAINABILITY</b>			
<b>EXPENDITURE</b>			
Supplies and Services			
663	Sustainable Energy Committee	3,000	3,000
10,969	Sustainable Parish Energy Partnership and Other Proj	12,300	12,300
0	Additional Parish Energy Project Officer	37,000	0
0	Green Deal Facilitation	10,000	0
9,934	Collaborative Commissioned Projects	10,000	0
6,275	Travel for Work Group and Initiatives	6,500	6,500
535	Licences	950	600
915	Local Events	1,300	1,650
0	Orchard Park (S.106)	68,910	68,910
Central Departmental and Support Services			
6,562	Corporate Services	6,710	6,950
92,395	Planning and New Communities	65,430	92,060
7,259	Health and Environmental Services	7,470	4,360
<u>135,507</u>	<b>TOTAL EXPENDITURE</b>	<u>229,570</u>	<u>196,330</u>
<b>INCOME</b>			
(9,934)	Other Contributions	(20,000)	0
(2,799)	Transfer from Sustainable Parish Energy Partnership F	0	0
0	Transfer from Reserves (S.106)	(68,910)	(68,910)
<u>122,774</u>	<b>NET EXPENDITURE carried to Portfolio Summary</b>	<u>140,660</u>	<u>127,420</u>
<b>COMMUNICATIONS</b>			
<b>EXPENDITURE</b>			
Supplies and Services			
72,805	Newsletters	66,800	56,800
3,079	Other	3,900	4,000
Central, Departmental and Support Services			
127,941	Community and Customer Services	141,930	125,240
13,619	Corporate Services	14,070	22,900
1,105	Planning and New Communities	1,110	0
<u>218,549</u>	<b>TOTAL EXPENDITURE</b>	<u>227,810</u>	<u>208,940</u>
<b>INCOME</b>			
(36,406)	Advertising and Sponsorship	(37,500)	(37,500)
(13,003)	Recharges to Other Revenue Accounts	(7,700)	(7,700)
<u>169,140</u>	<b>NET EXPENDITURE</b>	<u>182,610</u>	<u>163,740</u>
(28,530)	Less Recharge to Democratic Representation	(31,420)	(29,630)
<u>140,610</u>	<b>NET EXPENDITURE carried to Portfolio Summary</b>	<u>151,190</u>	<u>134,110</u>

Actual 2011/2012 £		Estimate 2012/2013 £	Estimate 2013/14 £
	<b>COMMUNITY SAFETY</b>		
	EXPENDITURE		
	Supplies and Services		
18,518	Community Safety Initiatives	21,820	21,820
	Central, Departmental and Support Services		
2,199	Chief Officers	1,600	0
147,510	Community and Customer Services	131,170	0
2,953	Corporate Services	3,120	2,320
2,412	Affordable Homes	2,320	990
0	Planning and New Communities	0	2,560
2,080	Health and Environmental Services	2,170	93,200
<u>175,672</u>		<u>162,200</u>	<u>120,890</u>
	INCOME		
(41,080)	Government Funding	(20,950)	0
(1,911)	Partnership Funding	(19,950)	0
(612)	Contribution From Other Local Authorities	0	0
(14,886)	Contribution From Reserves	0	0
<u>117,183</u>	NET REVENUE EXPENDITURE carried to Portfolio Summary	<u>121,300</u>	<u>120,890</u>

**Cost Centre Managers for Leader Portfolio**

**Cost Centre  
Manager**

**Services**

Voluntary Sector Grants  
Community Strategy  
Sustainability  
Communications  
Community Safety

G Barron  
G Barron  
R Hales  
G Bell  
P Aldis

Actual 2011/2012 £	<b>FINANCE AND STAFFING PORTFOLIO</b>	Estimate 2012/2013 £	Estimate 2013/14 £
	<b>NET EXPENDITURE SUMMARY</b>		
150,719	Council Tax Benefit from Holding Account	230,700	329,020
193,602	Rent Allowances from Holding Account	389,040	353,560
96,186	Rent Rebates (Council Dwellings) from Holding Account	1,610	104,440
996,164	Corporate Management	987,070	880,110
17,804	Treasury Management	18,020	15,220
19,418	Cost of NNDR Collection	18,980	45,500
111,203	Discretionary NNDR Relief	115,000	117,880
681,798	Cost of Council Tax Collection	707,380	566,990
1,323	Miscellaneous	990	1,490
<u>2,268,217</u>	NET EXPENDITURE carried to General Fund Summary	<u>2,468,790</u>	<u>2,414,210</u>
	Analysis of Total Net Expenditure		
(204,685)	Net Direct Costs	(270,600)	(166,190)
1,600	Capital charges	1,400	0
(500,937)	Recharges to Housing Revenue Account	(350,870)	(368,190)
(216,443)	Recharge to Collection Fund	(220,600)	(220,000)
3,188,682	Recharges from Staffing and Overheads Accounts	3,309,460	3,168,590
<u>2,268,217</u>		<u>2,468,790</u>	<u>2,414,210</u>

Actual 2011/2012 £		Estimate 2012/2013 £	Estimate 2013/14 £
<b>BENEFITS HOLDING ACCOUNT</b>			
ADMINISTRATIVE EXPENDITURE			
	Supplies and Services		
985	Legal Fees	6,000	6,000
39,950	Additional expenditure funded by recession grant	23,020	39,080
1,100	Miscellaneous	1,100	1,100
	Central Departmental and Support Services		
3,441	Chief Officers	3,610	0
1,105,881	Corporate Services	1,200,400	1,222,860
<u>1,151,357</u>	<b>TOTAL ADMINISTRATIVE EXPENSES</b>	<u>1,234,130</u>	<u>1,269,040</u>
(553,592)	Government Grant Base Allocation	(506,330)	(482,610)
(39,950)	Government Grant re Economic Recession	(50,110)	(39,080)
(2,159)	Magistrates Court Income	(2,500)	(2,500)
<u>555,656</u>	<b>NET ADMINISTRATIVE EXPENSES</b>	<u>675,190</u>	<u>744,850</u>
TRANSFER PAYMENTS			
	Rent Rebates -		
11,597,343	National Scheme - Council Dwellings	12,681,750	13,211,420
18,458	Bed and Breakfast	20,000	80,000
20,709	Local (War Widows)	22,970	25,980
	Council Tax Benefit		
6,138,593	National	6,546,750	0
9,535	Local (War Widows)	8,000	0
	Rent Allowances		
13,823,198	National	15,032,600	14,641,130
10,672	Local (War Widows)	12,000	13,080
<u>31,618,508</u>	<b>TOTAL TRANSFER PAYMENTS</b>	<u>34,324,070</u>	<u>27,971,610</u>
(31,723,959)	Government Grant	(34,368,190)	(27,879,440)
<u>(105,451)</u>	<b>NET TRANSFER PAYMENTS</b>	<u>(44,120)</u>	<u>92,170</u>
450,205	NET ADMIN. and TRANSFER PAYMENTS borne by General Fund	631,070	837,020
	Recharge to Other Revenue Accounts		
(150,719)	Council Tax Benefits (to Portfolio Summary)	(230,700)	(329,020)
(193,602)	Rent Allowances (To Portfolio Summary)	(389,040)	(353,560)
	Rent Rebates		
(96,186)	Council Dwellings (To Portfolio Summary)	(1,610)	(104,440)
(9,698)	Homelessness - Bed and Breakfast	(9,720)	(50,000)
<u>0</u>	<b>NET ADMIN. and TRANSFER PAYMENTS</b>	<u>0</u>	<u>0</u>



Actual 2011/2012 £		Estimate 2012/2013 £	Estimate 2013/14 £
<b>CORPORATE MANAGEMENT</b>			
EXPENDITURE			
Employees			
113,203	Pension Costs	113,500	113,500
118,538	Cost of Early Retirement	0	0
Supplies and Services			
103,746	External Audit	104,880	68,400
34,374	Grant Claims	35,230	36,110
7,472	Bank Charges	7,800	7,800
673	Advertising	690	690
1,772	Other	3,500	3,500
11,310	Subscription to Local Government Association	11,000	11,000
887	Subscription to Other organisations	910	910
Central Departmental and Support Services			
357,549	Chief Officers	348,540	189,270
74,423	Community and Customer Services	83,760	0
449,629	Corporate Services	455,270	667,170
82,910	Planning and New Communities	79,790	64,750
4,927	Affordable Homes	5,260	5,180
36,288	Health and Environmental Services	59,910	51,180
1,397,701	<b>TOTAL EXPENDITURE</b>	1,310,040	1,219,460
(401,537)	less recharge to Housing Revenue Account	(322,970)	(339,350)
996,164	<b>NET EXPENDITURE carried to Portfolio Summary</b>	987,070	880,110
<b>TREASURY MANAGEMENT</b>			
EXPENDITURE			
Supplies and Services			
400	Benchmarking	620	620
3,710	Bank Charges	4,400	4,400
71,823	PWLB Charges	0	0
Central Departmental and Support Services			
3,441	Chief Officers	3,610	0
37,830	Corporate Services	37,290	39,040
(99,400)	Less recharge to Housing Revenue Account	(27,900)	(28,840)
17,804	<b>NET EXPENDITURE carried to Portfolio Summary</b>	18,020	15,220

Actual 2011/2012 £		Estimate 2012/2013 £	Estimate 2013/14 £
<b>COST OF COLLECTING NATIONAL NON DOMESTIC RATE</b>			
EXPENDITURE			
	Supplies and Services		
1,008	Bank Charges - Direct	1,070	1,070
158	Debit card fees	230	230
2,151	Legal	3,000	3,000
1,600	Small Business Rate Relief Scheme	0	0
278	Miscellaneous	800	800
	Central, Departmental and Support Services		
3,441	Chief Officers	3,610	0
249,866	Corporate Services	243,680	273,400
<u>258,502</u>	<b>TOTAL EXPENDITURE</b>	<u>252,390</u>	<u>278,500</u>
INCOME			
(3,256)	Government Grants	0	0
(19,385)	Other Recoverable Charges	(12,810)	(13,000)
(216,443)	Recharge to Collection Fund	(220,600)	(220,000)
0	Return of Provision for costs	0	0
<u>19,418</u>	<b>NET EXPENDITURE carried to Portfolio Summary</b>	<u>18,980</u>	<u>45,500</u>
<u>111,203</u>	<b>PART OF DISCRETIONARY NON-DOMESTIC RATE RELIEF carried to Portfolio Summary</b>	<u>115,000</u>	<u>117,880</u>
<b>COST OF COUNCIL TAX COLLECTION</b>			
EXPENDITURE			
	Supplies and Services		
39,007	Bank Charges - Direct	40,000	40,000
7,774	Debit card fees	10,250	10,250
10,266	Legal and Bailiffs Fees	18,700	18,700
	Expenses		
1,785	Advertising	2,300	2,300
1,091	Other	1,500	1,500
	Central Departmental and Support Services		
3,441	Chief Officers	3,620	0
774,399	Corporate Services	779,910	654,500
1,216	Planning and New Communities	1,200	1,240
	Capital Financing Costs		
1,600	Capital Charges	1,400	0
<u>840,579</u>	<b>TOTAL EXPENDITURE</b>	<u>858,880</u>	<u>728,490</u>
INCOME			
(158,508)	Court Costs	(150,000)	(160,000)
(273)	Other Recoverable Charges	(1,500)	(1,500)
<u>681,798</u>	<b>NET EXPENDITURE carried to Portfolio Summary</b>	<u>707,380</u>	<u>566,990</u>

Actual 2011/2012 £		Estimate 2012/2013 £	Estimate 2013/14 £
	<b>MISCELLANEOUS</b>		
	EXPENDITURE		
	Supplies and Services		
	Miscellaneous		
1,450	Asset revaluation	970	1,290
0	Other	200	200
1,450	TOTAL EXPENDITURE	1,170	1,490
	INCOME		
(127)	Other	(180)	0
1,323	NET EXPENDITURE carried to Portfolio Summary	990	1,490

**Cost Centre Managers for Finance and Staffing Portfolio**

**Cost Centre  
Manager**

**Holding Accounts and Services**

Council Tax Benefit	D Graham
Rent Allowances and Rent Rebates	D Graham
Corporate Management	
Unfunded Superannuation	J Garnham
Consultants	J Hunter
Remainder	J Garnham
Treasury Management	J Garnham
Cost of Non Domestic Rates Collection	P Bird
Discretionary Non Domestic Rate Relief	P Bird
Cost of Council Tax Collection	P Bird
Miscellaneous	J Garnham

Actual 2011/2012 £	<b>CORPORATE AND CUSTOMER SERVICES PORTFOLIO</b>	Estimate 2012/2013 £	Estimate 2013/14 £
	<b>NET EXPENDITURE SUMMARY</b>		
14,140	Land Charges	0	0
98,629	Elections	153,590	79,740
136,837	Register of Electors	151,030	149,820
1,167,334	Democratic Representation	1,229,720	1,190,760
(3,203)	Concessionary Fares	(650)	(650)
221,839	Policy and Performance	188,710	137,030
66,116	Street Naming and Numbering	68,480	72,320
<u>1,701,692</u>		<u>1,790,880</u>	<u>1,629,020</u>
	Analysis of Total Net Expenditure		
340,767	Net Direct Costs	366,460	293,550
1,411,655	Recharges from Staffing and Overheads Accounts	1,476,510	1,388,560
(79,260)	Recharges to Democratic Representation	(83,510)	(82,720)
28,530	Recharges to other revenue accounts	31,420	29,630
<u>1,701,692</u>		<u>1,790,880</u>	<u>1,629,020</u>

Actual 2011/2012 £		Estimate 2012/2013 £	Estimate 2013/14 £
<b>LAND CHARGES</b>			
EXPENDITURE			
	Supplies and Services		
	Miscellaneous Expenses		
4,069	Insurance	4,120	4,090
59,307	County Council Search Fees	65,820	49,260
	Central, Departmental and Support Services		
3,441	Chief Officers	3,620	0
210,407	Corporate Services	227,220	215,110
11,760	Planning and New Communities	10,800	11,380
6,112	Health and Environmental Services	6,580	5,700
<u>295,096</u>	<b>TOTAL EXPENDITURE</b>	<u>318,160</u>	<u>285,540</u>
	INCOME		
(280,956)	Fees	(318,160)	(285,540)
<u>14,140</u>	<b>NET EXPENDITURE carried to Portfolio Summary</b>	<u>0</u>	<u>0</u>
<b>ELECTIONS</b>			
EXPENDITURE			
	Premises Related Expenses		
4,421	Rents	8,450	0
	Supplies and Services		
0	Materials	500	0
	Printing, Stationery and General		
11,958	Office Expenses	9,880	0
	Services		
39,495	Presiding Officer, Poll Clerks and Other Staff Fees	43,500	0
	Communications and Computing		
10,502	Postages / Delivery of Poll Cards	18,350	0
825	Other	1,970	0
	Central, Departmental and Support Services		
49,875	Community and Customer Services	66,420	0
5,397	Corporate Services	8,370	79,740
<u>122,473</u>	<b>TOTAL EXPENDITURE</b>	<u>157,440</u>	<u>79,740</u>
	INCOME		
(23,844)	Recoverable Costs	(3,850)	0
<u>98,629</u>	<b>NET EXPENDITURE carried to Portfolio Summary</b>	<u>153,590</u>	<u>79,740</u>
<b>REGISTER OF ELECTORS</b>			
EXPENDITURE			
	Supplies and Services		
	Printing, Stationery and General		
8,147	Office Expenses	8,400	8,400
49,008	Delivery and Return of Forms	47,300	48,800
	Central, Departmental and Support Services		
55,268	Community and Customer Services	70,580	0
26,647	Corporate Services	27,000	94,870
<u>139,070</u>	<b>TOTAL EXPENDITURE</b>	<u>153,280</u>	<u>152,070</u>
	INCOME		
(2,233)	Sale of Registers	(2,250)	(2,250)
<u>136,837</u>	<b>NET EXPENDITURE carried to Portfolio Summary</b>	<u>151,030</u>	<u>149,820</u>

Actual 2011/2012 £		Estimate 2012/2013 £	Estimate 2013/14 £
<b>DEMOCRATIC REPRESENTATION</b>			
<b>EXPENDITURE</b>			
	Supplies and Services		
0	Furniture and Equipment	200	200
	Printing, Stationery and General		
0	Office Expenses	900	900
	Communications and Computing		
1,426	Postage	3,230	3,230
8,040	Computer Equipment, Software and Services	7,850	9,170
	Expenses		
1,053	Computers for Members	8,400	8,400
6,471	Seminars and Courses	5,300	5,300
150	Member Mentoring/Leadership Academy	0	0
373,547	Members Allowances	376,000	376,000
	Members Travelling, Subsistence		
17,597	and Refreshments	25,000	25,000
1,273	Civic Expenditure Allowance	2,900	2,900
	Miscellaneous Expenses		
2,495	Monitoring Officer/Civic Affairs Budget	15,040	15,040
1,566	Scrutiny Committee	5,000	5,000
188	Insurance	190	230
189	Other	1,540	1,540
28,530	Central Support Services - Library/Information	31,420	29,630
	Central, Departmental and Support Services		
113,881	Chief Officers	105,270	41,680
41,452	Community and Customer Services	41,180	0
385,162	Corporate Services	402,730	479,280
69,473	Planning and New Communities	77,280	89,330
1,971	Affordable Homes	2,100	0
54,093	Health and Environmental Services	60,740	35,550
138,371	Administrative Buildings	141,630	145,470
<u>1,246,928</u>	<b>TOTAL EXPENDITURE</b>	<u>1,313,900</u>	<u>1,273,850</u>
	<b>INCOME</b>		
(74)	Sale of Minutes	(70)	(70)
(260)	Other	(600)	(300)
0	Recharges to Licencing	0	(1,760)
(79,260)	Recharge to Housing Revenue Account	(83,510)	(80,960)
<u>1,167,334</u>	<b>NET EXPENDITURE carried to Portfolio Summary</b>	<u>1,229,720</u>	<u>1,190,760</u>
<b>CONCESSIONARY FARES</b>			
<b>EXPENDITURE</b>			
	Supplies and Services		
28	Administration Costs	100	100
(3,231)	Contribution to County Scheme	0	0
<u>(3,203)</u>	<b>TOTAL EXPENDITURE</b>	<u>100</u>	<u>100</u>
	<b>INCOME</b>		
0	Admin Charge re Railcards	(750)	(750)
<u>0</u>	<b>TOTAL INCOME</b>	<u>(750)</u>	<u>(750)</u>
<u>(3,203)</u>	<b>NET EXPENDITURE carried to Portfolio summary</b>	<u>(650)</u>	<u>(650)</u>

Actual 2011/2012 £		Estimate 2012/2013 £	Estimate 2013/14 £
<b>POLICY and PERFORMANCE</b>			
EXPENDITURE			
Supplies and Services			
	Consultation		
30,356	Service First	12,300	0
7,481	Customer Satisfaction Consultation	11,000	11,000
6,982	CorVu Development	4,000	3,000
2,095	Benchmarking	2,150	2,150
Central Departmental and Support Services			
6,597	Chief Officers	4,810	0
121,607	Community and Customer Services	108,180	0
14,210	Corporate Services	14,740	72,850
21,271	Planning and New Communities	16,850	18,210
1,971	Affordable Homes	2,100	0
9,269	Health and Environmental Services	12,580	29,820
<u>221,839</u>	NET EXPENDITURE carried to Portfolio Summary	<u>188,710</u>	<u>137,030</u>
<b>STREET NAMING AND NUMBERING</b>			
EXPENDITURE			
Supplies and Services			
15,445	Materials	16,250	16,250
Central, Departmental and Support Services			
63,420	Corporate Services	65,730	69,570
<u>78,865</u>	TOTAL EXPENDITURE	<u>81,980</u>	<u>85,820</u>
INCOME			
(12,749)	Fees	(13,500)	(13,500)
<u>66,116</u>	NET EXPENDITURE carried to Portfolio summary	<u>68,480</u>	<u>72,320</u>



**Cost Centre Managers for Corporate and Customer Services Portfolio**

**Cost Centre  
Manager**

**Holding Accounts and Services**

**Cost Centre Managers for Policy and Performance Portfolio**

Land Charges	F McMillan
Elections	A Francis
Register of Electors	A Francis
Democratic Representation (Excluding Training)	F McMillan
Concessionary Fares	D Graham
Policy and Performance	
Benchmarking	J Garnham
External Audit and Inspection Fees	J Garnham
Remainder	R May
Street Naming and Numbering	S. Rayment

Actual 2011/2012 £	<b>ENVIRONMENTAL SERVICES PORTFOLIO</b>	Estimate 2012/2013 £	Estimate 2013/14 £
	<b>NET EXPENDITURE SUMMARY</b>		
231,366	Awarded Watercourses	259,040	263,900
434,451	Environmental Health General	442,040	303,580
42,394	Footway Lighting	44,760	53,970
181,552	Food Safety	204,880	153,160
40,051	Pest Control	40,690	16,390
343,385	Waste Management, Street Cleansing and Envirocrime Enforcement Strategy	357,130	341,360
2,853,887	Refuse Collection And Recycling Service	3,068,330	3,300,090
817,426	Street Cleansing Service	876,410	830,590
331,123	Environmental Protection	338,010	237,590
39,703	Emergency Planning	46,940	32,260
29,904	Action on Dogs	32,980	32,290
48,405	Licensing Act 2003 and Gambling Act 2005	64,720	64,830
0	Taxi Licensing	0	0
69,079	Miscellaneous Environmental Health Services	94,430	100,570
<u>5,462,726</u>	<b>TOTAL NET EXPENDITURE</b> (carried to General Fund Summary)	<u>5,870,360</u>	<u>5,730,580</u>

**Analysis of Total Net Expenditure**

2,966,763	Direct Costs	3,169,270	3,370,640
<u>2,293,216</u>	Recharges from Staffing and Overhead Accounts	<u>2,487,630</u>	<u>2,129,460</u>
5,259,979		5,656,900	5,500,100
	<b>Notional Charges</b>		
202,747	Capital Charges	213,460	230,480
<u>5,462,726</u>		<u>5,870,360</u>	<u>5,730,580</u>

Actual 2011/2012 £		Estimate 2012/2013 £	Estimate 2013/14 £
<b>AWARDED WATERCOURSES</b>			
EXPENDITURE			
	Employees		
637	Gratuities	890	470
	Supplies and Services		
1,275	Consultants	0	0
	Agency and Contracted Services		
114,486	Internal Contractor Costs	226,280	135,610
	Central, Departmental and Support Services		
4,512	Corporate Services	4,620	3,060
4,080	Planning and New Communities	4,110	1,370
60,845	Health and Environmental Services	67,610	68,510
	Capital Financing Costs		
45,531	Capital Charges	45,530	54,880
<u>231,366</u>		<u>349,040</u>	<u>263,900</u>
INCOME			
0	Other	(90,000)	0
<u>231,366</u>	NET EXPENDITURE carried to Portfolio Summary	<u>259,040</u>	<u>263,900</u>
<b>ENVIRONMENTAL HEALTH GENERAL</b>			
EXPENDITURE			
	Supplies and Services		
33,260	Consultancy	15,000	15,000
9,524	Miscellaneous Services	0	0
	Central, Departmental and Support Services		
6,597	Chief Officers	6,410	0
51,714	Corporate Services	66,440	40,190
19,172	Planning and New Communities	19,410	11,440
1,393	Affordable Homes	0	0
319,438	Health and Environmental Services	334,930	236,950
<u>441,098</u>	TOTAL EXPENDITURE	<u>442,190</u>	<u>303,580</u>
INCOME			
(6,647)	Other	(150)	0
<u>434,451</u>	NET EXPENDITURE carried to Portfolio Summary	<u>442,040</u>	<u>303,580</u>
<b>FOOTWAY LIGHTING</b>			
EXPENDITURE			
	Premises Related Expenses		
39,974	Repair and Maintenance	42,000	42,500
	Central, Departmental and Support Services		
2,420	Health and Environmental Services	2,760	11,470
<u>42,394</u>	TOTAL EXPENDITURE carried to Portfolio Summary	<u>44,760</u>	<u>53,970</u>

Actual 2011/2012 £		Estimate 2012/2013 £	Estimate 2013/14 £
	<b>FOOD SAFETY</b>		
	EXPENDITURE		
	Supplies and Services		
17	Miscellaneous Services	0	0
	Central, Departmental and Support Services		
9,652	Corporate Services	10,730	4,940
181,390	Health and Environmental Services	199,150	153,220
<u>191,059</u>	<b>TOTAL EXPENDITURE</b>	<u>209,880</u>	<u>158,160</u>
	INCOME		
(6,460)	Food Export Certificates	(4,000)	(4,000)
(3,047)	Food Hygiene Courses (net)	(1,000)	(1,000)
<u>181,552</u>	<b>NET EXPENDITURE carried to Portfolio Summary</b>	<u>204,880</u>	<u>153,160</u>
	<b>PEST CONTROL</b>		
	EXPENDITURE		
17,286	Transport Related Expenses	18,000	13,000
	Supplies and Services		
0	Equipment	680	680
2,911	Poisons, Mixes etc...	5,200	4,200
	Central, Departmental and Support Services		
4,236	Corporate Services	3,770	2,020
74,298	Health and Environmental Services	82,740	49,830
<u>98,731</u>	<b>TOTAL EXPENDITURE</b>	<u>110,390</u>	<u>69,730</u>
	INCOME		
(58,680)	Fees and Charges	(69,700)	(53,340)
<u>40,051</u>	<b>NET EXPENDITURE carried to Portfolio Summary</b>	<u>40,690</u>	<u>16,390</u>

Actual 2011/2012 £		Estimate 2012/2013 £	Estimate 2013/14 £
<b>WASTE MANAGEMENT, STREET CLEANSING and ENVIROCRIME ENFORCEMENT STRATEGY</b>			
<b>EXPENDITURE</b>			
	Employees		
10,704	Gratuities	11,340	10,250
	Supplies and Services		
2,294	Equipment and Materials	6,500	6,500
6,717	Publicity Campaign	4,250	4,250
10,713	Consultants	0	0
	Other		
11,362	JMWMS Partnership Funding	11,370	11,400
203	Insurance	200	260
651	Miscellaneous	650	650
	Central, Departmental and Support Services		
4,399	Chief Officers	3,210	0
16,613	Corporate Services	15,790	10,890
5,338	Planning and New Communities	3,050	0
284,606	Health and Environmental Services	302,920	299,310
<u>353,600</u>	<b>TOTAL EXPENDITURE</b>	<u>359,280</u>	<u>343,510</u>
	<b>INCOME (Net)</b>		
(10,215)	Enforcement Penalties	(2,150)	(2,150)
<u>343,385</u>	<b>NET EXPENDITURE carried to Portfolio Summary</b>	<u>357,130</u>	<u>341,360</u>
<b>REFUSE COLLECTION AND RECYCLING SERVICE</b>			
<b>EXPENDITURE</b>			
	Agency and Contracted Services		
4,025,824	Internal Contractor	4,224,000	4,466,000
	Capital Financing Costs		
141,198	Capital Charges	140,850	141,200
	Central, Departmental and Support Services		
2,199	Chief Officers	1,600	0
51,283	Corporate Services	54,710	38,190
326,515	Health and Environmental Services	391,170	387,000
<u>4,547,019</u>	<b>TOTAL EXPENDITURE</b>	<u>4,812,330</u>	<u>5,032,390</u>
	<b>INCOME (Net)</b>		
(1,693,132)	Net Income	(1,744,000)	(1,732,300)
<u>2,853,887</u>	<b>NET EXPENDITURE carried to Portfolio Summary</b>	<u>3,068,330</u>	<u>3,300,090</u>



Actual 2011/2012 £		Estimate 2012/2013 £	Estimate 2013/14 £
<b>EMERGENCY PLANNING</b>			
	Premises Related Expenses		
1,457	Rent and Rates	1,650	0
	Supplies and Services		
346	Equipment and Furniture	5,220	3,000
364	Communications and Computing	600	300
	Other		
15	Miscellaneous Expenses	120	200
0	Contribution to the CCC Civil Protection Unit	0	500
1,860	Seminars and Courses	0	2,000
	Central, Departmental and Support Services		
2,199	Chief Officers	1,600	0
5,541	Affordable Homes	5,740	3,630
27,921	Health and Environmental Services	32,010	22,630
<u>39,703</u>	NET EXPENDITURE carried to Portfolio Summary	<u>46,940</u>	<u>32,260</u>
<b>ACTION ON DOGS</b>			
EXPENDITURE			
	Supplies and services		
180	Equipment and Materials	350	0
8,830	Other - Kennelling	8,750	13,000
	Central Department and Support Services		
1,148	Corporate Services	1,750	1,300
21,456	Health and Environmental Services	23,680	19,570
<u>31,614</u>	TOTAL EXPENDITURE	<u>34,530</u>	<u>33,870</u>
	INCOME		
(1,710)	Charges For Services	(1,550)	(1,580)
<u>29,904</u>	NET EXPENDITURE carried to Portfolio Summary	<u>32,980</u>	<u>32,290</u>
<b>LICENCES UNDER THE LICENSING ACT 2003 and GAMBLING ACT 2005</b>			
EXPENDITURE			
	Supplies and Services		
144	Printing, Stationery and Office Expenses	1,030	1,030
3,761	Communications and Computing	4,000	4,000
943	Member Training	1,700	1,700
0	Advertising	900	900
0	Miscellaneous	340	340
0	Recharge from Democratic Representation	0	880
	Central, Departmental and Support Services		
12,952	Corporate Services	13,230	21,520
137,875	Health and Environmental Services	146,620	137,560
<u>155,675</u>	TOTAL EXPENDITURE	<u>167,820</u>	<u>167,930</u>
	INCOME		
(107,270)	Fees and Charges - Licences	(103,100)	(103,100)
<u>48,405</u>	NET EXPENDITURE carried to Portfolio Summary	<u>64,720</u>	<u>64,830</u>

Actual 2011/2012 £		Estimate 2012/2013 £	Estimate 2013/14 £
<b>TAXI LICENSING SERVICE</b>			
EXPENDITURE			
Supplies and Services			
4,272	Equipment	6,000	7,000
1,818	Miscellaneous Expenses	2,000	2,500
8,859	Communications and Computing	9,100	9,280
14,771	Criminal Records Bureau Checks	14,000	14,000
589	Advertising	1,000	1,000
17,443	Appropriation to Reserve	0	0
0	Recharge from Democratic Representation	0	880
11,466	Corporate Services	11,950	17,860
90,019	Health and Environmental Services	97,640	104,870
<u>149,237</u>	<b>TOTAL EXPENDITURE</b>	<u>141,690</u>	<u>157,390</u>
INCOME			
Fees and Charges - Licences			
(149,237)	Taxi Licencing and CRB Checks	(141,690)	(142,390)
0	Contribution from Reserve	0	(15,000)
<u>0</u>	<b>NET EXPENDITURE carried to Portfolio Summary</b>	<u>0</u>	<u>0</u>

#### MISCELLANEOUS ENVIRONMENTAL HEALTH SERVICES

EXPENDITURE			
597	Animal Welfare	3,470	0
(31)	Abandoned Vehicles (net)	(3,350)	(2,000)
295	Clearance of Private Sewers	1,750	1,750
4,311	Dangerous Buildings	4,580	7,030
759	National Assistance Act Burials (net)	0	0
Sampling of Food, Drugs, Asbestos,			
437	Water etc. (net)	0	0
905	Swavesey Byeways (net)	1,250	780
31,738	Zoo and Wild Animal Licensing	35,640	22,100
24,387	Health Promotion (net)	35,000	35,000
8,305	HECA	11,920	19,510
15,810	Miscellaneous Licensing Provisions	16,880	25,820
<u>87,513</u>	<b>TOTAL EXPENDITURE</b>	<u>107,140</u>	<u>109,990</u>
INCOME			
Fees and Charges - Licences			
(4,136)	Animal Welfare	(5,840)	(2,420)
0	Zoo and Wild Animal	(2,050)	(2,100)
(14,298)	Miscellaneous Licensing Provisions	(4,820)	(4,900)
<u>69,079</u>	<b>NET EXPENDITURE carried to Portfolio Summary</b>	<u>94,430</u>	<u>100,570</u>

#### Central, Departmental and Support Services - Incorporated Within the Above Figures

4,311	Dangerous Buildings	4,580	7,030
31,738	Zoo and Animal Licensing	33,720	20,180
7,134	HECA	7,620	15,210
15,600	Miscellaneous Licensing Provisions	16,880	25,820
<u>58,783</u>		<u>62,800</u>	<u>68,240</u>



## Cost Centre Managers for Environmental Services

### Services

	<u>Cost Centre Manager</u>
Awarded Watercourses	P Matthews
Environmental Health General	S Walford
Footway Lighting	P Quigley
Food Safety	S Walford
Pests Act	P Quigley
Waste Management, Street Cleansing and Envirocrime Enforcement Strategy	P Quigley
Refuse Collection and Recycling Service	S Harwood-Clark
Street Cleansing Service	S Harwood-Clark
Environmental Protection	S Walford
Emergency Planning	M Hill
Action on Dogs	P Quigley
Licensing Act 2003 and Gambling Act 2005	M Bebbington
Taxi Licencing	M Bebbington
Miscellaneous Services :	
Animal Welfare	S Walford
Abandoned Vehicles	P Quigley
Clearance of Private Sewers	S Walford
Dangerous Buildings	A Beyer
National Assistance Act Burials	S Walford
Sampling of Food, Drugs, etc.	S Walford
Swavesey Byeways	P Matthews
Zoo and Wild Animal Licencing	S Walford
Health Promotions	I Green
HECA	I Green
Miscellaneous Licencing Provisions	M Bebbington
Democratic Representation Training	F McMillan

Actual 2011/2012 £	<b>HOUSING PORTFOLIO HOUSING REVENUE ACCOUNT</b>	Estimate 2012/2013 £	Estimate 2013/14 £
	<b>EXPENDITURE</b>		
	Premises Related Expenses		
6,865	Rents Rates etc.	5,000	5,000
2,369,292	Administration (Net Expenditure)	2,417,920	3,022,940
	Support Services (Net Expenditure)		
384,800	Sheltered Housing	462,060	170,650
(1,816)	Alarms	(5,020)	(980)
86,675	Flats - Communal Areas	63,550	82,990
116,366	Outdoor Maintenance	105,880	119,610
7,077	Sewage	1,050	1,790
152,289	Tenant Participation	254,500	319,250
0	New Homes Programme	0	211,330
50,961	Hostels for the Homeless	0	0
	Other Expenditure		
1,178	Registration of HRA Land	1,500	1,500
3,012,857	Contribution to Housing Repairs Account	3,537,800	3,307,800
12,526,981	Payment to Government	0	0
29,695	Provision for Bad or Doubtful Debts	50,000	131,000
37,860	Contribution to GF re Floating Support Service	0	0
453	Deficit/(Surplus) re Building Maint. Contractor (DLO)	0	0
	Unallocated Recharges		
0	Estimated Recharges from Restructuring Proposals	560,000	0
0	Unallocated Vacancy Saving	(50,000)	(50,000)
316,835	Corporate Management	322,970	339,350
79,260	Democratic Representation Charge	83,510	80,960
99,400	Treasury Management Charge	27,900	28,840
16,063	Equality and Diversity	19,720	17,540
0	Transfer to Reserves	3,500,000	2,500,000
	Capital Charges		
59,119	Interest on Self Finance Debt	7,179,000	7,192,800
891,873	Revenue Funding of Capital Expenditure	1,611,450	4,068,310
3,334,144	Net Depreciation	5,512,300	5,541,800
<u>23,578,227</u>	<b>TOTAL EXPENDITURE</b>	<u>25,661,090</u>	<u>27,092,480</u>
	<b>INCOME</b>		
(23,547,577)	Gross Rent Income from Dwellings	(25,300,000)	(26,490,000)
(411,980)	Other Income	(370,000)	(360,000)
<u>(23,959,557)</u>	<b>TOTAL INCOME</b>	<u>(25,670,000)</u>	<u>(26,850,000)</u>
(381,330)	<b>Net Cost of Services</b>	(8,910)	242,480
(18,209)	Interest Receivable	(23,000)	(68,000)
<u>(399,539)</u>	<b>Deficit/(Surplus) for the year</b>	<u>(31,910)</u>	<u>174,480</u>
(2,290,419)	Working Balance brought forward 1st April	(2,291,040)	(2,721,870)
(2,689,958)	Working Balance carried forward 31st March	(2,322,950)	(2,547,390)
0	Investment/Repayment Reserve at 31st March	(2,500,000)	(5,000,000)
0	Self Insurance Reserve at 31st March	(1,000,000)	(1,000,000)
	Analysis of Total Net Expenditure		
(3,865,915)	Net Direct Income (including recharges to/from GF)	(3,071,690)	(3,505,910)
596,260	Unallocated Recharges	404,100	416,690
2,870,116	Recharges from Staffing and Overhead Accounts	2,635,680	3,263,700
<u>(399,539)</u>		<u>(31,910)</u>	<u>174,480</u>

Actual 2011/2012 £	<b>HOUSING REVENUE ACCOUNT REPAIRS A/C</b>	Estimate 2012/2013 £	Estimate 2013/14 £
	<b>EXPENDITURE</b>		
	<b>Maintenance and Improvements - Capital Funded</b>		
239,899	Change of Tenancies - Capital	465,000	465,000
0	Cyclical & Minor Works - Capital	10,000	0
143,144	Rewiring	250,000	500,000
1,490,989	Heating New & Replacement	1,350,000	2,200,000
241,133	Insulation	1,200,000	1,500,000
0	Improvements to Non-traditional Houses	0	100,000
0	Security	3,000	0
23,668	Fire Safety	30,000	0
3,830	Estate Roads, Paths, Fencing and Lighting	200,000	75,000
8,763	Parking Facilities	75,000	75,000
0	Garage Refurbishment Scheme	100,000	100,000
34,724	UPVC Windows and Doors	125,000	100,000
47,899	Re-roofing	150,000	200,000
996,068	Kitchen & Bathroom Replacement	1,300,000	1,300,000
102,097	Full Refurbishment	250,000	259,000
13,269	Asbestos Removal	30,000	30,000
6,984	New Foundations etc.	50,000	0
14,544	Water/Drainage Upgrades	20,000	20,000
610,459	Disabled Adaptations	800,000	800,000
28,101	Fire and Extreme Weather	35,000	0
<u>4,005,571</u>	<b>Total Maintenance and Improvements - Capital Funded</b>	<u>6,443,000</u>	<u>7,724,000</u>
	<b>Non Response Maintenance - Revenue Funded</b>		
0	Internal Paintwork	20,000	20,000
253,684	Cyclical Works - Revenue	500,000	500,000
360,678	Heating Service Contracts	400,000	400,000
51,916	Asbestos Surveys/Removals	100,000	110,000
38,539	Thermostat & other Electrical Surveys	120,000	120,000
4,276	Water/Drainage	5,000	5,000
26,529	Garden Works	46,000	46,000
27,112	Specialist Investigations	30,000	30,000
0	Properties Awaiting Sale	7,000	7,000
0	Repairs Litigation & Compensation	10,000	0
0	Compensation for Tenants Improvements	3,000	13,000
12,283	Fire and Extreme Weather	15,000	15,000
<u>775,017</u>	<b>Total Maintenance and Improvements - Revenue Funded</b>	<u>1,256,000</u>	<u>1,266,000</u>
<u>4,780,588</u>	<b>Balance carried forward</b>	<u>7,699,000</u>	<u>8,990,000</u>

Actual 2011/2012 £	<b>HOUSING REVENUE ACCOUNT REPAIRS A/C</b>	Estimate 2012/2013 £	Estimate 2013/14 £
<u>4,780,588</u>	Balance brought forward	<u>7,699,000</u>	<u>8,990,000</u>
451,637	Responsive Repairs - Revenue Funded		
	Change of Tenancies	700,000	700,000
	Internal Works		
437,569	Kitchen & Bathroom Repairs	340,000	340,000
386,601	Electrical	250,000	250,000
237,642	Heating Repairs	230,000	230,000
45,742	Maintenance of Disabled Adaptions	40,000	40,000
100,441	Other Internal Works	200,000	20,000
413,113	External Property Works	400,000	400,000
198,143	Drainage, Paths, Fences etc.	140,000	140,000
28,173	Garages, Parking etc.	20,000	20,000
499	Pest Control	1,000	1,000
0	Right to Repair	800	800
<u>2,299,560</u>	Total Responsive Repairs - Revenue Funded	<u>2,321,800</u>	<u>2,141,800</u>
<u>7,080,148</u>	TOTAL EXPENDITURE	<u>10,020,800</u>	<u>11,131,800</u>
	INCOME		
(3,012,857)	Transfer from Housing Revenue Account	(3,537,800)	(3,307,800)
(3,234,055)	Major Repairs Allowance/Depreciation Reserve	(5,201,550)	(5,237,840)
(91,214)	Capital Grants & Contributions	(30,000)	(400,000)
(680,302)	Capital Expenditure funded from Revenue	(1,211,450)	(2,086,160)
(61,720)	Revenue Grants and Contributions	(40,000)	(100,000)
<u>(7,080,148)</u>	TOTAL INCOME	<u>(10,020,800)</u>	<u>(11,131,800)</u>
	<b>REPAIRS ADMINISTRATION</b>		
	EXPENDITURE		
	Direct Employee Expenses		
4,109	Liabilities re Former Employees	4,300	4,600
	Supplies and Services		
14,442	Out of Hours Repairs Reporting Service	15,000	0
80,179	Stock Condition Survey	0	0
24,305	Repairs IT systems	20,000	10,000
32,958	Contract Renegotiations	0	0
6,722	Legal Advice	5,000	5,000
	Central, Departmental and Support Services - Revenue		
6,597	Chief Officers	4,800	0
150,974	Corporate Services	124,870	87,710
3,138	Planning and New Communities	3,190	0
561,810	Affordable Homes	623,120	710,730
3,202	Health & Environmental Services	2,910	1,730
49,930	Central, Departmental and Support Services - Capital	48,560	44,980
<u>938,366</u>	TOTAL REPAIRS ADMINISTRATIVE EXPENDITURE	<u>851,750</u>	<u>864,750</u>
(49,930)	Less Funded from MRA/Depreciation Reserve	(48,560)	(44,980)
<u>888,436</u>		<u>803,190</u>	<u>819,770</u>

Actual 2011/2012 £	<b>HOUSING REVENUE ACCOUNT GENERAL ADMINISTRATION</b>	Estimate 2012/2013 £	Estimate 2013/14 £
	<b>EXPENDITURE</b>		
	Premises Related Expenses		
21,765	Rent, Rates, etc.	30,000	40,000
	Supplies and Services		
	Services		
7,523	Legal Fees	8,000	16,000
16,844	Bank Charges	24,000	20,000
17,151	Valuation	5,000	20,000
	Miscellaneous Expenses		
	Payments to Tenants re Management Moves		
0	to Smaller Properties	30,000	50,000
73,389	for Redevelopment	100,000	150,000
22,577	Data Base Reconciliation & Improvement	30,000	10,000
5,525	Service Charge Implementation	1,000	0
20,001	Service Improvement	30,000	40,000
2,008	New Tenant Support Scheme	5,000	5,000
4,500	Tenant Survey	0	5,000
0	Tenants Handbook	1,000	1,000
2,634	Community Mediation Services	0	0
0	Other	1,000	0
	Central, Departmental and Support Services		
8,796	Chief Officers	6,410	0
0	Health and Environmental Services	0	5,680
383,984	Corporate Services	404,520	424,340
752,398	Affordable Homes	791,840	1,159,490
	Departmental Administration		
129,180	- Choice Based Lettings	121,320	153,200
30,340	- Housing Advisory Service	32,000	32,810
0	Recharge from Sheltered Housing	0	76,800
<u>1,498,615</u>	<b>TOTAL EXPENDITURE</b>	<u>1,621,090</u>	<u>2,209,320</u>
	<b>INCOME</b>		
(10,177)	Fees and Charges	(500)	(2,000)
(7,582)	Contribution from General Fund	(5,860)	(4,150)
<u>1,480,856</u>	<b>GENERAL ADMINISTRATION NET EXPENDITURE</b>	<u>1,614,730</u>	<u>2,203,170</u>
	<b>TOTAL ADMINISTRATION EXPENDITURE</b>		
888,436	Repairs Administration	803,190	819,770
1,480,856	General Administration	1,614,730	2,203,170
<u>2,369,292</u>	<b>NET EXPENDITURE carried to HRA Summary</b>	<u>2,417,920</u>	<u>3,022,940</u>

Actual 2011/2012 £	<b>HOUSING REVENUE ACCOUNT SPECIALISED SUPPORT SERVICES</b>	Estimate 2012/2013 £	Estimate 2013/14 £
	<b>SHELTERED HOUSING</b>		
	EXPENDITURE		
	Employees		
	Salaries		
929,938	Sheltered Housing Officers	750,000	638,000
4,003	Legal Fees & Settlements	10,000	0
	Wages		
53,624	Cleaning	60,000	61,200
0	Appointment of New Staff	0	5,300
2,848	Agency Staff	0	0
	Premises Related Expenses		
768	Rents	1,000	0
	Repairs and Maintenance		
69,811	Buildings	70,000	79,500
14,925	Smoke Detector Maintenance	14,000	15,000
13,809	Maintenance of Security Systems	20,500	16,500
32,780	Grass Cutting	28,600	29,300
36,744	Other Outdoor Maintenance	31,000	45,000
70,161	Energy Costs	90,000	80,500
7,883	NNDR & Council Tax	11,500	11,800
11,817	Water Services	16,800	15,000
	Cleaning and Domestic Supplies		
2,766	Consumable Supplies	4,000	4,000
2,077	Cleaning	10,000	10,000
4,984	Communal Room Insurance	5,000	5,300
	Transport Related Expenses		
50,819	Car Allowances	70,000	68,000
	Supplies and Services		
1,535	Alarms - Replacement	10,000	5,000
97,035	- Running Costs	113,000	102,900
17,825	Equipment & Furniture	60,000	60,000
	Agency & Contracted Services		
109,225	Agency Payments	27,720	0
	Communications and Computing		
511	Postages	500	500
29,076	Telephones & Pagers (net)	32,000	48,500
0	Computer Equipment	37,500	7,000
	Expenses		
4,567	Sheltered Housing Officer - Training	15,000	23,900
1,280	Miscellaneous Expenses	2,500	2,500
4,600	Contribution - Services for Older People	4,600	4,600
550	Subscriptions to Professional Bodies	670	670
<u>1,575,961</u>	Balance carried forward	<u>1,495,890</u>	<u>1,339,970</u>

Actual 2011/2012 £	<b>HOUSING REVENUE ACCOUNT SPECIALISED SUPPORT SERVICES</b>	Estimate 2012/2013 £	Estimate 2013/14 £
	<b>SHELTERED HOUSING</b>		
	EXPENDITURE Continued		
1,575,961	Balance brought forward	1,495,890	1,339,970
	Central, Departmental and Support Services - Revenue		
2,199	Chief Officers	1,600	0
63,488	Corporate Services	68,590	59,150
553	Planning and New Communities	550	0
157,433	Affordable Homes	205,430	172,930
84,702	Corporate Management	0	0
179	Central, Departmental and Support Services - Capital	190	180
	Capital Financing Costs		
41,072	Communal Area Improvements	250,000	300,000
<u>1,925,587</u>	<b>TOTAL EXPENDITURE</b>	<u>2,022,250</u>	<u>1,872,230</u>
	INCOME		
	Fees and Charges		
	Service Charge		
	All Residents		
(909,158)	Support Element	(384,000)	(190,000)
(550,518)	Other	(680,000)	(800,000)
0	SP Grant Income	(210,000)	(270,000)
(15,840)	Other	(10,000)	(10,000)
(24,020)	Contribution from General Fund	(26,000)	(16,100)
0	Recharge from Other Cost Centres	0	(115,300)
<u>(1,499,536)</u>	<b>TOTAL INCOME</b>	<u>(1,310,000)</u>	<u>(1,401,400)</u>
<u>426,051</u>	<b>NET EXPENDITURE</b>	<u>712,250</u>	<u>470,830</u>
(41,251)	Less funded from MRA/Depreciation Reserve	(250,190)	(300,180)
<u>384,800</u>	<b>NET EXPENDITURE carried to HRA Summary</b>	<u>462,060</u>	<u>170,650</u>
	<b>OTHER ALARM SYSTEMS</b>		
	EXPENDITURE		
	Supplies and Services		
	Alarm Systems		
37,541	- Purchase	30,000	50,000
25,290	- Repair & Maintenance	20,000	32,000
0	Miscellaneous Expenses		
	Contribution - Services for Older People	2,000	2,000
	Central Departmental and Support Services		
1,102	Corporate Services	1,110	2,600
117,554	Affordable Homes	124,020	139,520
<u>181,487</u>		<u>177,130</u>	<u>226,120</u>
	INCOME		
(191,593)	Fees and Charges	(205,000)	(231,000)
8,290	Contribution to/(from) General Fund	22,850	3,900
<u>(183,303)</u>		<u>(182,150)</u>	<u>(227,100)</u>
<u>(1,816)</u>	<b>NET SURPLUS carried to HRA Summary</b>	<u>(5,020)</u>	<u>(980)</u>

Actual 2011/2012 £	<b>HOUSING REVENUE ACCOUNT SPECIALISED SUPPORT SERVICES Continued</b>	Estimate 2012/2013 £	Estimate 2013/14 £
	<b>FLATS - COMMUNAL AREAS</b>		
	EXPENDITURE		
	Premises Related Expenditure		
64,062	Repairs and Maintenance	22,200	17,940
8,908	Major Works	12,000	75,000
4,018	Energy Costs	9,500	5,000
	Other		
0	Consultation	2,500	0
14,444	Insurance	14,900	14,300
	Central Departmental and Support Services		
6,486	Corporate Services	5,710	13,070
4,502	Health & Environmental Services	4,780	4,700
36,238	Affordable Homes	36,460	61,980
<u>138,658</u>		<u>108,050</u>	<u>191,990</u>
	INCOME		
(43,075)	Fees and Charges	(32,500)	(34,000)
(8,908)	Less funded from MRA/Depreciation Reserve	(12,000)	(75,000)
<u>86,675</u>	NET EXPENDITURE carried to HRA Summary	<u>63,550</u>	<u>82,990</u>
	<b>OUTDOOR MAINTENANCE</b>		
	EXPENDITURE		
	Premises Related Expenses		
	Repairs and Maintenance		
	Other Housing Sites		
81,653	Grass Cutting	72,000	74,000
80,223	Other	91,000	93,000
	Central, Departmental and Support Services		
7,712	Corporate Services	7,240	7,280
3,868	Planning and New Communities	3,730	3,690
69,107	Affordable Homes	67,120	71,590
11,064	Health and Environmental Services	11,730	10,990
<u>253,627</u>	TOTAL EXPENDITURE	<u>252,820</u>	<u>260,550</u>
	INCOME		
(126,100)	Contribution from General Fund	(134,800)	(129,500)
(6,140)	Other Recharges	(6,140)	(6,140)
(5,021)	Other Income	(6,000)	(5,300)
<u>(137,261)</u>	TOTAL INCOME	<u>(146,940)</u>	<u>(140,940)</u>
<u>116,366</u>	NET EXPENDITURE carried to HRA Summary	<u>105,880</u>	<u>119,610</u>



Actual 2011/2012 £	<b>HOUSING REVENUE ACCOUNT SPECIALISED SUPPORT SERVICES Continued</b>	Estimate 2012/2013 £	Estimate 2013/14 £
	<b>SEWAGE DISPOSAL &amp; CESSPOOL EMPTYING</b>		
	EXPENDITURE		
	Premises Related Expenses		
12,505	Repairs and Maintenance	5,000	5,000
0	Recharge from Cesspool Emptying A/c	500	500
	Energy Costs		
783	Electricity	900	800
29,669	Water Services	31,000	32,850
	Miscellaneous Expenses		
358	Other	300	300
	Central Departmental and Support Services		
390	Corporate Services	390	390
9,576	Affordable Homes	9,960	9,950
<u>53,281</u>	<b>TOTAL EXPENDITURE</b>	<u>48,050</u>	<u>49,790</u>
	INCOME		
(46,204)	Fees and Charges	(47,000)	(48,000)
<u>7,077</u>	<b>NET EXPENDITURE carried to HRA Summary</b>	<u>1,050</u>	<u>1,790</u>
	<b>TENANT PARTICIPATION</b>		
	EXPENDITURE		
	Premises Related Expenses		
0	TPG Grants to residents groups	2,000	0
0	Other	30,000	20,000
	Miscellaneous Expenses		
24,403	Support for Tenant Groups	77,000	60,000
8,970	Tenants Reports & Newsletters	11,000	17,000
402	Best Kept Garden Awards	2,000	2,000
0	Subscriptions	1,900	1,900
0	Consultation	5,000	5,000
	Central Departmental and Support Services		
5,983	Corporate Services	6,190	5,120
112,531	Affordable Homes	119,410	169,730
0	Recharges from Sheltered Housing	0	38,500
<u>152,289</u>	<b>NET EXPENDITURE carried to HRA Summary</b>	<u>254,500</u>	<u>319,250</u>
	<b>NEW HOMES PROGRAMME</b>		
	EXPENDITURE		
	Expenses		
0	Legal Fees	0	20,000
0	Architects Fees	0	40,000
0	Other	0	10,000
	Central, Departmental and Support Services		
0	Corporate Services	0	56,800
0	Affordable homes	0	84,530
<u>0</u>	<b>TOTAL EXPENDITURE carried to HRA Summary</b>	<u>0</u>	<u>211,330</u>

Actual 2011/2012 £	<b>HOUSING REVENUE ACCOUNT SPECIALISED SUPPORT SERVICES Continued</b>	Estimate 2012/2013 £	Estimate 2013/14 £
	<b>HOSTELS FOR THE HOMELESS</b>		
	EXPENDITURE		
	Premises Related Expenses		
1,035	Insurance etc.	0	0
	Agency & Contracted Services		
34,204	Agency Payments	0	0
	Central, Departmental and Support Services		
2,535	Corporate Services	0	0
13,187	Affordable Homes	0	0
<u>50,961</u>	TOTAL EXPENDITURE carried to HRA Summary	<u>0</u>	<u>0</u>
	<b>BUILDING MAINTENANCE SERVICE (CONTRACTOR)</b>		
	EXPENDITURE		
	Employees		
330,326	Operatives Salaries and Wages	0	0
1,968	Training	0	0
13,226	Other	0	0
	Premises Related Expenses		
1,209,391	Sub-contractors	0	0
119,620	Material Purchases	0	0
138,237	Transport Related Expenses	0	0
	Supplies and Services		
7,294	Equipment and Materials	0	0
52	Printing, Stationery and Office Expenses	0	0
2,195	Protective Clothing and Laundry	0	0
9,839	Consultants	0	0
	Communications		
3,336	Mobile Phones	0	0
2,075	Hand Held Devices	0	0
(1,200)	Vehicle Tracking	0	0
	Expenses		
5,519	Disposal Charges (Trade Waste)	0	0
999	Other	0	0
	Central, Departmental and Support Services		
25,501	Corporate Services	0	0
322,482	Affordable Homes	0	0
25,726	Health and Environmental Services	0	0
<u>2,216,586</u>	TOTAL EXPENDITURE	<u>0</u>	<u>0</u>
	INCOME		
	Fees and Recharges		
(1,626,119)	Response & Other Repairs	0	0
(546,199)	Other Housing Work	0	0
(43,815)	Other Work	0	0
<u>(2,216,133)</u>	TOTAL INCOME	<u>0</u>	<u>0</u>
<u>453</u>	NET DEFICIT/(SURPLUS) carried to HRA Summary	<u>0</u>	<u>0</u>

Actual 2011/2012 £	<b>HOUSING PORTFOLIO HOUSING GENERAL FUND</b>	Estimate 2012/2013 £	Estimate 2013/14 £
<b>NET EXPENDITURE SUMMARY</b>			
	Loans for House Repair, Purchase and Improvement	6,700	7,310
6,300			
54,422	Housing Association Support	55,700	67,620
258,417	Homelessness	364,520	394,210
259,579	Lettings & Advisory Service	293,920	289,180
16,221	Floating Support Service	0	0
25,898	Shopping Car Parks	1,300	0
23,060	Mobile Warden Schemes	26,420	23,090
112,303	Strategic Housing	116,990	120,980
0	Sub-Regional Homelink Service	0	0
64,250	Equality & Diversity	78,860	70,160
42,736	Travellers Sites - Whaddon & Milton	44,050	46,730
50,791	Improvement Grants	60,630	67,590
66,523	Home Improvement Agency	0	0
97,618	General Fund Sheltered Properties	98,210	91,320
	Recharge from/(to) HRA		
126,100	- Outdoor Maintenance	134,800	129,500
24,000	- Sheltered Housing	26,000	16,100
(8,290)	- Piper Lifeline Alarms	(22,850)	(3,900)
7,582	- Service Strategy and Regulation	5,860	4,150
<u>1,227,510</u>	<b>TOTAL NET EXPENDITURE</b>	<u>1,291,110</u>	<u>1,324,040</u>
<b>Analysis of Total Net Expenditure</b>			
(238,597)	Net Direct Costs (including Recharges from HRA)	112,820	30,950
81,127	Capital Charge - Depreciation	80,810	70,920
1,384,980	Recharges from Staffing and Overhead Accounts	1,097,480	1,222,170
<u>1,227,510</u>		<u>1,291,110</u>	<u>1,324,040</u>

Actual 2011/2012 £	<b>HOUSING GENERAL FUND LOANS FOR HOUSE PURCHASE, REPAIR AND IMPROVEMENT</b>	Estimate 2012/2013 £	Estimate 2013/14 £
	<b>EXPENDITURE</b>		
	Premises Related Expenses		
265	Premises Insurance	270	270
	Agency Services		
0	DSS Mortgage Collection Service	40	20
5,057	Mortgage Management Service	5,310	5,450
	Central, Departmental and Support Services		
1,034	Corporate Services	1,130	1,620
<u>6,356</u>	<b>TOTAL EXPENDITURE</b>	<u>6,750</u>	<u>7,360</u>
	<b>INCOME</b>		
(56)	Commission	(50)	(50)
<u>(56)</u>	<b>TOTAL INCOME</b>	<u>(50)</u>	<u>(50)</u>
<u>6,300</u>	<b>NET EXPENDITURE</b> carried to Portfolio Summary	<u>6,700</u>	<u>7,310</u>
	 <b>HOUSING ASSOCIATION SUPPORT</b>		
	<b>EXPENDITURE</b>		
	Supplies and Services		
2,120	Valuations	5,000	5,000
43	Other	0	0
	Central Departmental and Support Services		
4,380	Corporate Services	3,340	3,300
49,194	Affordable Homes	52,360	64,320
<u>55,737</u>	<b>TOTAL EXPENDITURE</b>	<u>60,700</u>	<u>72,620</u>
	<b>INCOME</b>		
(1,315)	Contributions	(5,000)	(5,000)
<u>54,422</u>	<b>NET EXPENDITURE</b> carried to Portfolio Summary	<u>55,700</u>	<u>67,620</u>
	 <b>HOMELESSNESS</b>		
	<b>EXPENDITURE</b>		
	Agency and Contracted Services		
55,598	Payments for Accommodation	85,000	130,000
6,777	Storage of Household Goods etc.	10,000	10,000
	Other		
61,843	Private Renting Service	60,000	60,000
17,258	Homelessness Strategy Fund - Prevention Measures	30,000	30,000
10,000	Grants to Organisations	10,500	10,700
0	Proposed Additional member of staff	37,600	0
	Central, Departmental and Support Services		
22,143	Corporate Services	19,480	12,990
151,056	Affordable Homes	181,770	230,350
0	Health and Environmental Services	170	170
<u>324,675</u>	<b>TOTAL EXPENDITURE</b>	<u>434,520</u>	<u>484,210</u>
	<b>INCOME</b>		
(55,728)	Government Grant	(60,000)	(70,000)
(10,530)	Other Net Contributions	(10,000)	(20,000)
<u>258,417</u>	<b>NET EXPENDITURE</b> carried to Portfolio Summary	<u>364,520</u>	<u>394,210</u>

Actual 2011/2012 £	<b>HOUSING GENERAL FUND LETTINGS &amp; ADVISORY SERVICE</b>	Estimate 2012/2013 £	Estimate 2013/14 £
	<b>EXPENDITURE</b>		
	Miscellaneous Expenses		
6,765	Contribution to Regional CBL Expenditure	9,600	10,000
41,401	Advertising, etc.	42,000	39,000
0	Proposed Additional member of staff	27,000	0
	Central, Departmental and Support Services		
23,008	Corporate Services	17,730	9,890
355,530	Affordable Homes	379,390	421,300
<u>426,704</u>	<b>TOTAL EXPENDITURE</b>	<u>475,720</u>	<u>480,190</u>
	<b>INCOME</b>		
(7,605)	Fees and Charges	(6,500)	(5,000)
(159,520)	Recharge to Other Services	(175,300)	(186,010)
<u>259,579</u>	<b>NET EXPENDITURE carried to Portfolio Summary</b>	<u>293,920</u>	<u>289,180</u>
	 <b>FLOATING SUPPORT SERVICE</b>		
	<b>EXPENDITURE</b>		
	Central, Departmental and Support Services		
106,672	Affordable Homes	0	0
<u>106,672</u>	<b>TOTAL EXPENDITURE</b>	<u>0</u>	<u>0</u>
	<b>INCOME</b>		
(52,591)	Supporting People Grant	0	0
(37,860)	Contribution from the HRA	0	0
<u>16,221</u>	<b>NET EXPENDITURE carried to Portfolio Summary</b>	<u>0</u>	<u>0</u>
	 <b>SHOPPING CAR PARKS</b>		
	<b>EXPENDITURE</b>		
	Premises Related Expenses		
5,048	Repairs and Maintenance	100	0
9,298	Rents	800	0
4,330	Rates	400	0
	Other		
100	Legal fees	0	0
	Central, Departmental & Support Services		
1,673	Corporate Services	0	0
5,449	Affordable Homes	0	0
<u>25,898</u>	<b>TOTAL EXPENDITURE carried to Portfolio summary</b>	<u>1,300</u>	<u>0</u>

Actual 2011/2012 £	<b>HOUSING GENERAL FUND MOBILE WARDEN SCHEMES</b>	Estimate 2012/2013 £	Estimate 2013/14 £
17,500	EXPENDITURE Miscellaneous	17,900	18,200
4,648	Central Departmental & Support Services Community & Customer Services	6,830	3,240
195	Corporate Services	200	200
717	Affordable Homes	1,490	1,450
<u>23,060</u>	TOTAL EXPENDITURE carried to Portfolio Summary	<u>26,420</u>	<u>23,090</u>
<b>STRATEGIC HOUSING</b>			
	EXPENDITURE Expenses		
4,175	Contribution to Housing Market Assessment	4,180	4,180
2,000	Other Contributions	2,000	2,000
	Central, Departmental and Support Services		
6,597	Chief Officers	4,810	0
3,870	Corporate Services	4,120	3,280
9,355	New Communities & Planning	9,950	9,580
74,042	Affordable Homes	78,630	78,610
12,264	Health and Environmental Services	13,300	23,330
<u>112,303</u>	TOTAL EXPENDITURE carried to Portfolio Summary	<u>116,990</u>	<u>120,980</u>
<b>SUB REGIONAL HOMELINK SERVICE</b>			
	EXPENDITURE Supplies & Services		
17,957	Miscellaneous	0	35,000
0	Provision for additional member of staff	10,000	0
	Central, Departmental and Support Services		
3,123	Corporate Services	3,150	3,160
107,869	Affordable Homes	75,540	116,190
<u>128,949</u>	TOTAL EXPENDITURE	<u>88,690</u>	<u>154,350</u>
	INCOME		
(47,534)	Government Grant	(10,000)	0
(75,165)	Recharges to Other Organisations	(69,860)	(144,350)
(6,250)	Recharges to Other Services	(8,830)	(10,000)
<u>(128,949)</u>	TOTAL INCOME	<u>(88,690)</u>	<u>(154,350)</u>
<u>0</u>	NET EXPENDITURE carried to Portfolio Summary	<u>0</u>	<u>0</u>

Actual 2011/2012 £	<b>HOUSING GENERAL FUND EQUALITY &amp; DIVERSITY</b>	Estimate 2012/2013 £	Estimate 2013/14 £
	<b>EXPENDITURE</b>		
	Supplies & Services		
3,700	Miscellaneous	5,000	5,000
	Central Departmental & Support Services		
4,398	Chief Officers	3,210	0
74,402	Community & Customer Services	79,790	0
6,802	Corporate Services	6,960	79,060
3,467	Health and Environmental Services	3,620	3,640
<u>92,769</u>	<b>TOTAL EXPENDITURE</b>	<u>98,580</u>	<u>87,700</u>
	<b>INCOME</b>		
(12,456)	Contribution From Other Local Authorities	0	0
(16,063)	less recharge to Housing Revenue Account	(19,720)	(17,540)
<u>64,250</u>	<b>NET EXPENDITURE</b> carried to Portfolio Summary	<u>78,860</u>	<u>70,160</u>
	 <b>TRAVELLERS SITES- WHADDON &amp; MILTON</b>		
	<b>EXPENDITURE</b>		
	Premises Related Expenses		
15,436	Repair and Maintenance of Buildings and Grounds	34,850	35,020
570	Electricity	700	700
5,634	Water Services	7,850	6,200
126	Insurance	120	150
	Supplies and Services		
383	Miscellaneous Expenses	500	500
5,901	Equipment	7,500	7,760
	Agency, Contracted Services and Transfer Payments		
30,654	Cambridgeshire County Council	0	0
	Central, Departmental and Support Services		
2,936	Corporate Services	3,180	3,140
76,523	Affordable Homes	81,760	86,400
0	Health and Environmental Services	340	360
<u>138,163</u>	<b>TOTAL EXPENDITURE</b>	<u>136,800</u>	<u>140,230</u>
	<b>INCOME</b>		
(85,354)	Rents	(84,900)	(87,300)
(10,073)	Recoverable Charges	(7,850)	(6,200)
<u>42,736</u>	<b>NET REVENUE EXPENDITURE</b> carried to Portfolio Summary	<u>44,050</u>	<u>46,730</u>
	 <b>IMPROVEMENT GRANTS ETC</b>		
	<b>EXPENDITURE</b>		
	Supplies and Services		
554	Miscellaneous	500	1,000
	Central, Departmental and Support Services		
4,517	Corporate Services	8,970	9,090
43,806	Affordable Homes	54,280	55,050
1,914	Health and Environmental Services	1,980	2,450
<u>50,791</u>	<b>TOTAL EXPENDITURE</b>	<u>65,730</u>	<u>67,590</u>
	<b>INCOME</b>		
0	Share of HIA Partnership Surplus	(5,100)	0
<u>50,791</u>	<b>NET EXPENDITURE</b> carried to Portfolio Summary	<u>60,630</u>	<u>67,590</u>

Actual 2011/2012 £	<b>HOUSING GENERAL FUND HOME IMPROVEMENT AGENCY</b>	Estimate 2012/2013 £	Estimate 2013/14 £
	<b>EXPENDITURE</b>		
	Central, Departmental and Support Services		
2,199	Chief Officers	0	0
7,037	Corporate Services	0	0
	Affordable Homes		
204,878	Agency Costs	0	0
8,566	Other	0	0
	Health and Environmental Services:		
716	Other	0	0
<u>223,396</u>	<b>TOTAL EXPENDITURE</b>	<u>0</u>	<u>0</u>
	<b>INCOME</b>		
(31,188)	Supporting People Grant	0	0
(29,100)	County Council Contribution	0	0
(15,760)	PCT Contribution	0	0
(80,825)	Fee Income	0	0
<u>(156,873)</u>	<b>TOTAL INCOME</b>	<u>0</u>	<u>0</u>
<u>66,523</u>	<b>NET EXPENDITURE</b> carried to Portfolio Summary	<u>0</u>	<u>0</u>
	 <b>GENERAL FUND SHELTERED PROPERTIES</b>		
	<b>EXPENDITURE</b>		
	Premises Related Expenses		
353	Insurance	400	400
	Supplies and Services		
276,213	Miscellaneous Expenses	175,000	200,000
	Capital Charges		
81,127	Depreciation	80,810	70,920
<u>357,693</u>	<b>TOTAL EXPENDITURE</b>	<u>256,210</u>	<u>271,320</u>
	<b>INCOME</b>		
(260,075)	Service Charges	(158,000)	(180,000)
<u>97,618</u>	<b>NET EXPENDITURE</b> carried to Portfolio Summary	<u>98,210</u>	<u>91,320</u>



**Cost Centre Managers for Housing Portfolio**

**Cost Centre  
Manager**

**Services**

**Housing Revenue Account**

Housing Repairs and Maintenance	A Goddard
Administrative Expenses	A Goddard
Rents	P Bird
Sheltered Housing	T Cassidy
Other Alarm Systems	T Cassidy
Flats - Communal Areas	A Goddard
Outdoor Maintenance	A Goddard
Sewerage Disposal and Cesspool Emptying	A Goddard
Tenant Participation	S Newstead
Hostels	S Carter/H Woods
Building Maintenance Service In-House-Contractor	S Hills

**General Fund**

Loans for House Purchase Repair and Improvement	P Bird
Housing Association Support	S Newstead
Homelessness	S Carter/H Woods
Lettings and Advisory Service	S Carter/H Woods
Floating Support Service	T Cassidy
Shopping Car Parks	A Goddard
Mobile Warden Schemes	G. Barron
Strategic Housing	S Newstead
Sub-Regional Homelink Service	S Carter/H Woods
Equality and Diversity	R May
Travellers Sites	A Goddard
Improvement Grants	S Newstead
Home Improvement Agency	S Newstead
General Fund Sheltered Properties	A Goddard

Actual 2011/2012 £	<b>NORTHSTOWE PORTFOLIO</b>	Estimate 2012/2013 £	Estimate 2013/14 £
	<b>NET EXPENDITURE SUMMARY</b>		
0	Northstowe Viability Study	25,000	8,000
0	Consultancy	0	20,000
	Central, Departmental and Support Services		
0	Corporate Services	0	1,830
0	Planning and New Communities	0	157,870
<u>0</u>	<b>TOTAL EXPENDITURE</b>	<u>25,000</u>	<u>187,700</u>
	<b>INCOME</b>		
(125,000)	Fees	0	(125,000)
0	Cambridgeshire Horizons Grant - Salaries and Oncosts	(227,000)	0
0	Cambridgeshire Horizons Grant - Projects and Consultants	(25,000)	(8,000)
<u>(125,000)</u>	<b>TOTAL NET REVENUE EXPENDITURE</b> (carried to General Fund Summary)	<u>(227,000)</u>	<u>54,700</u>
	<b>Analysis of Total Net Expenditure</b>		
(125,000)	Net Direct Costs	(227,000)	(125,000)
0	Recharges from Staffing and Overhead Accounts	0	159,700
<u>(125,000)</u>	<b>TOTAL NET REVENUE EXPENDITURE</b>	<u>(227,000)</u>	<u>34,700</u>

**Cost Centre Managers for Northstowe Portfolio**

**Cost Centre  
Manager**

**Services**

Northstowe

L Bowser

Actual 2011/2012 £	<b>PLANNING AND ECONOMIC DEVELOPMENT PORTFOLIO</b>	Estimate 2012/2013 £	Estimate 2013/14 £
	<b>NET EXPENDITURE SUMMARY</b>		
1,479,796	Development Control	1,663,120	1,676,830
66,980	Building Control Service	100,150	92,260
309	Open Space Agreement Cherry Hinton	0	0
188,249	Conservation	201,320	177,390
35,642	Museums	28,250	26,460
92,972	Economic Development	177,000	196,060
33,375	Tourism Initiatives	34,180	45,010
12,932	Transport Initiatives and Policy	10,930	48,870
173,421	Travellers Issues (All Sites)	192,690	200,560
56,051	Illegal Encampments	58,430	31,320
<u>2,139,727</u>	<b>TOTAL NET EXPENDITURE</b> (carried to General Fund Summary)	<u>2,466,070</u>	<u>2,494,760</u>
	<b>Analysis of Total Net Expenditure</b>		
182,574	Direct Costs - Expenditure	420,520	401,140
144,555	Direct Costs - Transfers to Reserves	0	0
(1,435,188)	Direct Costs - Income from Fees & Charges	(1,282,170)	(1,172,630)
(90,395)	Direct Costs - Transfers from Reserves	(102,830)	(78,130)
(7,725)	Direct Costs - met by Housing & Planning Delivery Grant	(7,900)	(7,900)
<u>(1,206,179)</u>	Net Direct Costs	<u>(972,380)</u>	<u>(857,520)</u>
(236,755)	Recharges met by Housing & Planning Delivery Grant	(241,460)	(250,180)
15,358	Capital charges	6,700	16,070
3,567,303	Recharges from Staffing and Overhead Accounts	3,673,210	3,586,390
<u>2,139,727</u>		<u>2,466,070</u>	<u>2,494,760</u>

Actual 2011/2012 £		Estimate 2012/2013 £	Estimate 2013/14 £
<b>DEVELOPMENT CONTROL</b>			
<b>EXPENDITURE</b>			
	Transport Related Expenses		
300	Coach Expenses	370	370
	Services (Appendix)		
	Hired & Contracted Legal Services		
18,281	Appeals	25,970	25,970
6,366	Costs Awarded Against the Council	1,110	1,110
	Contracted Consultants		
1,910	D.C. Agricultural Appraisals	3,000	3,000
4,044	Advice on Current Applications	4,070	14,070
7,725	Archaeology Advisory Service	7,900	7,900
	Grants and Subscriptions		
1,600	Plan Vetting Group	1,600	1,600
	Miscellaneous Expenses		
21,080	Advertising	15,500	15,500
	Central, Departmental and Support Services		
10,995	Chief Officers	8,010	0
209,003	Corporate Services	222,460	268,330
2,332,625	Planning and New Communities	2,379,690	2,271,890
4,251	Affordable Homes	2,960	7,330
135,254	Health & Environmental Services	144,650	122,010
	Capital Financing Costs		
15,358	Capital Charges	6,700	16,070
<u>2,768,792</u>	<b>TOTAL EXPENDITURE</b>	<u>2,823,990</u>	<u>2,755,150</u>
<b>INCOME</b>			
(16)	Sales - Miscellaneous	(50)	(50)
(117)	Sales - Local Plan	(140)	(140)
(36,040)	Section 106 Costs Recoverable	(25,000)	(40,000)
(3,925)	Section 106 Administration Fees	(6,270)	(25,000)
(18,938)	Legal Costs Recoverable	(10,000)	(10,000)
(954,722)	Fees	(850,000)	(725,000)
(54,348)	Pre-application fees	(44,100)	(44,100)
(220,890)	Transfer from Planning Delivery Grant Reserves	(225,310)	(234,030)
<u>(1,288,996)</u>	<b>TOTAL INCOME</b>	<u>(1,160,870)</u>	<u>(1,078,320)</u>
<u>1,479,796</u>	<b>NET EXPENDITURE</b> carried to Portfolio summary	<u>1,663,120</u>	<u>1,676,830</u>

Actual 2011/2012 £		Estimate 2012/2013 £	Estimate 2013/14 £
<b>BUILDING CONTROL SERVICE</b>			
EXPENDITURE			
Premises Related Expenditure			
Services			
2,950	Engineering Consultants Fees	3,000	3,000
0	Other Local Authorities	1,000	1,000
Central, Departmental and Support Services			
33,607	Corporate Services	41,000	27,220
411,537	Planning and New Communities	433,590	425,940
<u>448,094</u>	<b>TOTAL EXPENDITURE</b>	<u>478,590</u>	<u>457,160</u>
INCOME			
(33,938)	Transfer from Reserves	(39,170)	(43,900)
(27,778)	Sale of Plans	(2,970)	(1,000)
(319,398)	Statutory / Local Fees	(336,300)	(320,000)
<u>(381,114)</u>	<b>TOTAL INCOME</b>	<u>(378,440)</u>	<u>(364,900)</u>
<u>66,980</u>	<b>NET EXPENDITURE</b>	<u>100,150</u>	<u>92,260</u>
carried to Portfolio summary			
Analysis of NET EXPENDITURE			
33,938	Fee - earning deficit/(surplus) for the year	39,170	43,900
<u>(33,938)</u>	Transfer from/to Reserves	<u>(39,170)</u>	<u>(43,900)</u>
0	Fee - earning (net)	0	0
66,980	Non Fee - earning for the year	100,150	92,260
<u>66,980</u>		<u>100,150</u>	<u>92,260</u>
<b>OPEN SPACE AGREEMENT CHERRY HINTON</b>			
EXPENDITURE			
Premises Related Expenses			
6,449	Maintenance of Grounds	6,140	6,140
<u>6,449</u>	<b>TOTAL EXPENDITURE</b>	<u>6,140</u>	<u>6,140</u>
INCOME			
(6,140)	Interest on Balances	(6,140)	(6,140)
<u>309</u>	<b>NET EXPENDITURE</b>	<u>0</u>	<u>0</u>
carried to Portfolio summary			

Actual 2011/2012 £		Estimate 2012/2013 £	Estimate 2013/14 £
	<b>CONSERVATION</b>		
	EXPENDITURE		
	Premises Related Expenses		
5,562	Maintenance of Buildings & Grounds	13,840	13,840
610	Insurance	640	2,090
	Supplies and Services		
6,000	Biodiversity Partnership	5,420	6,000
0	Conservation Awards - Publicity etc.	530	530
3,500	Environmental Records Centre	3,590	3,090
	Central, Departmental and Support Services		
8,652	Corporate Services	8,980	7,960
184,435	Planning and New Communities	188,480	165,280
2,787	Affordable Homes	3,500	2,240
1,493	Health & Environmental Services	1,590	1,610
<u>213,039</u>	<b>TOTAL EXPENDITURE</b>	<u>226,570</u>	<u>202,640</u>
	INCOME		
(1,200)	Other Recoverable Charges(Duxford Chapel)	(1,200)	(1,200)
(23,590)	Transfer from Reserves (HPDG)	(24,050)	(24,050)
<u>(24,790)</u>	<b>TOTAL INCOME</b>	<u>(25,250)</u>	<u>(25,250)</u>
<u>188,249</u>	<b>TOTAL NET EXPENDITURE (excluding capital grants) carried to Portfolio Summary</b>	<u>201,320</u>	<u>177,390</u>
	<b>MUSEUMS</b>		
	EXPENDITURE		
	Supplies and Services		
33,600	Grants	26,120	20,500
	Central, Departmental and Support Services		
2,042	Planning and New Communities	2,130	5,960
<u>35,642</u>	<b>NET REVENUE EXPENDITURE carried to Portfolio Summary</b>	<u>28,250</u>	<u>26,460</u>

Actual 2011/2012 £		Estimate 2012/2013 £	Estimate 2013/14 £
<b>ECONOMIC DEVELOPMENT</b>			
EXPENDITURE			
Services			
2,135	Business Engagement	10,600	10,600
13,001	Promoting Inward Investment	10,000	10,000
8,950	Economic Development Business Strategy	10,000	10,000
Grants and Subscriptions			
0	Improve Digital Infrastructure	25,000	50,000
7,500	Local Enterprise Partnership	36,000	17,500
0	Additional Officer for the Meeting Business Need Project	37,000	0
12,566	Transfer to Reserves	0	0
Central, Departmental and Support Services			
449	Corporate Services	390	200
58,163	Planning and New Communities	57,690	94,850
2,774	Health & Environmental Services	2,890	2,910
<u>105,538</u>	<b>TOTAL EXPENDITURE</b>	<u>189,570</u>	<u>196,060</u>
INCOME			
(12,566)	East of England International	0	0
0	Transfer from Reserves	(12,570)	0
<u>(12,566)</u>	<b>TOTAL INCOME</b>	<u>(12,570)</u>	<u>0</u>
<u>92,972</u>	<b>NET EXPENDITURE carried to Portfolio Summary</b>	<u>177,000</u>	<u>196,060</u>
<b>TOURISM INITIATIVES</b>			
EXPENDITURE			
Supplies & Services			
25,000	Grants and Subscriptions		
	Tourism Initiatives	25,620	26,000
Central Departmental and Support Services			
2,012	Corporate Services	2,060	2,130
6,363	Planning and New Communities	6,500	16,880
<u>33,375</u>	<b>TOTAL EXPENDITURE carried to Portfolio Summary</b>	<u>34,180</u>	<u>45,010</u>
<b>TRANSPORT INITIATIVES and POLICY</b>			
EXPENDITURE			
Services			
0	Community Transport	8,500	13,330
Central, Departmental and Support Services			
305	Corporate Services	0	20
12,627	Planning and New Communities	2,430	35,520
<u>12,932</u>	<b>TOTAL EXPENDITURE carried to Portfolio Summary</b>	<u>10,930</u>	<u>48,870</u>



Actual 2011/2012 £		Estimate 2012/2013 £	Estimate 2013/14 £
<b>TRAVELLERS ISSUES (ALL SITES)</b>			
<b>EXPENDITURE</b>			
	Supplies and Services		
6,011	Enforcement Action including Injunctions	138,000	138,000
131,989	Transfer to Reserves	0	0
	Central, Departmental and Support Services		
2,199	Chief Officers	1,600	0
6,414	Community & Customer Services	6,530	0
14,550	Corporate Services	15,700	22,040
3,804	Planning and New Communities	21,020	31,580
8,454	Affordable Homes	8,710	8,850
0	Health & Environmental Services	1,130	0
56,457	Enforcement Officer	51,090	34,320
<u>229,878</u>	<b>TOTAL EXPENDITURE</b>	<u>243,780</u>	<u>234,790</u>
	carried to Portfolio Summary		
<b>INCOME</b>			
	Transfer from Reserves		
(56,457)	Enforcement Officer	(51,090)	(34,230)
<u>(56,457)</u>	<b>TOTAL INCOME</b>	<u>(51,090)</u>	<u>(34,230)</u>
<u>173,421</u>	<b>NET EXPENDITURE</b>	<u>192,690</u>	<u>200,560</u>
	carried to Portfolio Summary		
<b>ILLEGAL ENCAMPMENTS</b>			
<b>EXPENDITURE</b>			
	Central, Departmental and Support Services		
3,429	Affordable Homes	3,550	3,400
52,622	Health and Environmental Services	54,880	27,920
<u>56,051</u>	<b>NET REVENUE EXPENDITURE</b>	<u>58,430</u>	<u>31,320</u>
	carried to Portfolio Summary		

**Cost Centre Managers for Planning and Economic Development Portfolio**

**Cost Centre  
Manager**

**Services**

Development Control  
Building Control Service  
Open Spaces Agreement Cherry Hinton  
Footpath Diversions  
Conservation  
Museums  
Economic Development  
Tourism Initiatives  
Transport Initiatives  
Travellers Issues  
Illegal Encampments

N Blazeby  
A. Beyer  
A Goddard  
F McMillan  
D Bevan  
D Bevan  
R Hales  
R Hales  
K Miles  
J Mills  
S Walford

Actual 2011/2012 £	<b>PLANNING POLICY AND LOCALISM PORTFOLIO</b>	Estimate 2012/2013 £	Estimate 2013/14 £
	<b>NET EXPENDITURE SUMMARY</b>		
641,289	Growth Agenda/New Communities	890,240	627,540
599,396	Planning Policy	709,670	724,930
119,389	Community Development	122,480	172,080
173,105	Sports Development	154,570	149,030
128,497	Arts	132,590	130,140
<u>1,661,676</u>	<b>TOTAL NET EXPENDITURE</b> (CARRIED TO General Fund Summary)	<u>2,009,550</u>	<u>1,803,720</u>
	Analysis of Total Net Expenditure		
159,933	Net Direct Costs	272,530	186,060
1,497,343	Recharges from Staffing and Overheads A/cs	1,732,620	1,617,660
4,400	Capital Charges	4,400	0
<u>1,661,676</u>		<u>2,009,550</u>	<u>1,803,720</u>

Actual 2011/2012 £		Estimate 2012/2013 £	Estimate 2013/14 £
<b>GROWTH AGENDA</b>			
EXPENDITURE			
Services			
36,854	Consultancy	29,000	20,000
7,504	Orchard Park Improvements	0	0
0	Consultancy funded by English Partnership Grant	33,510	0
Central Departmental and Support Services			
10,995	Chief Officers	8,010	0
30,371	Corporate Services	31,500	22,880
557,622	Planning and New Communities	804,540	575,420
985	Affordable Homes	1,050	1,040
58,229	Health and Environmental Services	61,060	57,520
Capital Financing Costs			
4,400	Capital Charges	4,400	0
<u>706,960</u>	<b>TOTAL EXPENDITURE</b>	<u>973,070</u>	<u>676,860</u>
INCOME			
(48,350)	Transfer from Reserves (HPDG - salaries and oncosts)	(49,320)	(49,320)
(7,504)	Orchard Park Improvements - transfer from reserves	0	0
0	English Partnerships - transfer from reserves	(33,510)	0
(9,817)	Gallagher Estates - contribution to consultancy costs	0	0
<u>641,289</u>	<b>NET EXPENDITURE carried to Portfolio Summary</b>	<u>890,240</u>	<u>627,540</u>
<b>PLANNING POLICY</b>			
EXPENDITURE			
Services			
5,840	Local Development Framework	0	0
4,175	Strategic Housing Market Assessment	5,000	5,000
0	Additional Staffing Resource	50,500	0
0	Cambridge Sub-Region Model Run	30,000	10,000
0	Issues and Options Consultation	20,000	5,000
0	Community Infrastructure Levy	30,000	15,000
0	Legal	0	10,000
0	Sustainability Appraisal	0	15,000
Central, Departmental and Support Services			
4,398	Chief Officers	3,210	0
28,697	Corporate Services	29,390	30,600
536,987	Planning and New Communities	520,590	619,320
3,298	Affordable Homes	3,540	5,410
43,301	Health and Environmental Services	45,290	37,450
<u>626,696</u>	<b>TOTAL EXPENDITURE</b>	<u>737,520</u>	<u>752,780</u>
INCOME			
(27,300)	Transfer from Reserves (HPDG)	(27,850)	(27,850)
<u>599,396</u>	<b>NET EXPENDITURE carried to Portfolio Summary</b>	<u>709,670</u>	<u>724,930</u>

Actual 2011/2012 £		Estimate 2012/2013 £	Estimate 2013/14 £
<b>COMMUNITY DEVELOPMENT</b>			
EXPENDITURE			
	Supplies and Services		
2,310	Community Development	0	0
15,335	Community Development Projects	20,000	22,000
	Central, Departmental and Support Services		
8,293	Corporate Services	8,450	6,870
86,806	Planning and New Communities	87,140	136,610
6,645	Affordable Homes	6,890	6,600
<u>119,389</u>	TOTAL EXPENDITURE carried to Portfolio Summary	<u>122,480</u>	<u>172,080</u>
<b>SPORTS DEVELOPMENT</b>			
EXPENDITURE			
	Supplies and Services		
20,000	Sport Performers Grants	0	0
83,269	Sports Development Projects (net)	85,200	81,230
	Central, Departmental and Support Services		
2,893	Corporate Services	3,010	3,080
64,863	Planning and New Communities	64,190	62,540
2,080	Health and Environmental Services	2,170	2,180
<u>173,105</u>	TOTAL EXPENDITURE carried to Portfolio Summary	<u>154,570</u>	<u>149,030</u>
<b>ARTS DEVELOPMENT</b>			
	Supplies and Services		
6,300	Arts Partnership Support	6,000	6,000
(233)	Arts Development Projects	4,000	4,000
71,550	Dual Use Arts Programme	70,000	70,000
	Central, Departmental and Support Services		
3,187	Corporate Services	3,320	3,390
47,693	Planning and New Communities	49,270	46,750
<u>128,497</u>	NET EXPENDITURE carried to Portfolio Summary	<u>132,590</u>	<u>130,140</u>

**Cost Centre Managers for Planning Policy and Localism Portfolio**

**Services**

**Cost Centre  
Manager**

Growth Agenda  
Planning Policy  
Community Development  
    Grants and projects  
    Remainder  
Sports Development  
Arts

M Reynolds  
K Miles

R Hales  
R Hales  
R Hales  
R Hales

**CAPITAL PROGRAMME**

(at outturn prices, with grants adjusted to commitments basis)

Actual 2011/2012 £		Estimate 2012/2013 £	Estimate 2013/2014 £	Estimate 2014/2015 £	Estimate 2015/2016 £	Estimate 2016/2017 £	Estimate 2017/2018 £
3,220,816	General Fund	3,228,420	3,350,800	3,571,600	3,451,600	3,648,600	5,219,600
4,314,855	Housing Revenue Account	7,153,750	11,554,160	12,830,000	13,650,000	13,110,000	13,110,000
<u>7,535,671</u>	Total Capital Expenditure	<u>10,382,170</u>	<u>14,904,960</u>	<u>16,401,600</u>	<u>17,101,600</u>	<u>16,758,600</u>	<u>18,329,600</u>
Financed by :							
(1,847,576)	Capital Receipts	(2,197,600)	(3,678,470)	(3,345,810)	(2,980,000)	(2,980,000)	(2,980,000)
0	Housing & Planning Delivery Grant	0	(225,380)	(337,600)	(21,070)	0	0
0	Funding of previous HPDG from revenue	0	0	0	(551,530)	(532,600)	(545,900)
(4,329,948)	Other Grants and Contributions	(625,820)	(990,000)	(720,000)	(720,000)	(720,000)	(720,000)
0	HRA Depreciation Reserve	(5,512,300)	(5,541,800)	(5,658,500)	(5,784,100)	(5,917,500)	(6,054,000)
(287,501)	Reserves	(190,000)	(70,000)	0	0	0	0
(891,873)	Housing Revenue Account (Revenue Contribution)	(1,611,450)	(4,068,310)	(5,492,750)	(6,172,150)	(5,518,750)	(5,382,250)
(118,382)	General Fund (Revenue Contribution)	(245,000)	0	0	0	0	0
66,869	Cash Overdrawn re Commercial vehicles	0	(331,000)	(764,000)	(529,000)	(746,000)	(2,317,000)
(307,031)	Cash Overdrawn re GF Equity Share Properties	0	0	0	0	0	0
179,771	Financing Adjustment	0	0	0	0	0	0
0	Revenue contribution to capital expenditure	0	0	(82,940)	(343,750)	(343,750)	(330,450)
<u>(7,535,671)</u>		<u>(10,382,170)</u>	<u>(14,904,960)</u>	<u>(16,401,600)</u>	<u>(17,101,600)</u>	<u>(16,758,600)</u>	<u>(18,329,600)</u>
Capital Receipts							
(1,425,916)	brought forward	(369,820)	(52,220)	(345,810)	0	0	0
0	Brought forward adjustment	0	(727,060)	0	0	0	0
0	Adj for estimated 2012/13 underspend	0	(245,000)	0	0	0	0
received in year from							
(746,375)	RTB sales	(1,100,000)	(1,600,000)	(1,600,000)	(1,600,000)	(1,600,000)	(1,600,000)
	Equity Share Sales						
(881,200)	HRA	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)
(671,925)	General Fund	(1,600,000)	(1,600,000)	(1,400,000)	(1,100,000)	(1,100,000)	(1,100,000)
(24,042)	Other	0	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)
829,758	transferred to CLG pool	820,000	0	0	0	0	0
1,847,576	used in year to finance expenditure	2,197,600	3,678,470	3,345,810	2,980,000	2,980,000	2,980,000
0	adjustment to cash overdrawn	200,000	500,000	300,000	20,000	20,000	20,000
(24,755)	transfer to/(from) reserve	0	0	0	0	0	0
<u>(1,096,879)</u>	Capital Receipts Year End Balance	<u>(52,220)</u>	<u>(345,810)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

**CAPITAL PROGRAMME  
HOUSING REVENUE ACCOUNT**  
( at outturn prices)

Actual 2011/2012 £		Estimate 2012/2013 £	Estimate 2013/2014 £	Estimate 2014/2015 £	Estimate 2015/2016 £	Estimate 2016/2017 £	Estimate 2017/2018 £
	Capital Expenditure						
3,000	Purchase of Land	0	0	0	0	0	0
206,195	Repurchase of HRA Shared Ownership Homes	400,000	410,000	420,000	430,000	430,000	430,000
0	Reprovision of Existing Homes	0	0	1,390,000	1,440,000	750,000	750,000
0	New Homes Programme	0	3,000,000	2,750,000	3,300,000	3,300,000	3,300,000
4,105,660	Improvement of Housing Stock	6,753,750	8,144,160	8,270,000	8,480,000	8,630,000	8,630,000
<u>4,314,855</u>	<b>HRA Capital Expenditure</b>	<u>7,153,750</u>	<u>11,554,160</u>	<u>12,830,000</u>	<u>13,650,000</u>	<u>13,110,000</u>	<u>13,110,000</u>
	Financed by:						
0	Capital Receipts (only usable for housing)	0	(1,680,000)	(1,680,000)	(1,680,000)	(1,680,000)	(1,680,000)
(3,334,144)	MRA/Depreciation Reserve	(5,512,300)	(5,541,800)	(5,658,500)	(5,784,100)	(5,917,500)	(6,054,000)
(878,995)	Revenue	(1,611,450)	(3,932,360)	(5,461,500)	(6,155,900)	(5,482,500)	(5,346,000)
<u>(101,716)</u>	Other Grants and Contributions Receivable	<u>(30,000)</u>	<u>(400,000)</u>	<u>(30,000)</u>	<u>(30,000)</u>	<u>(30,000)</u>	<u>(30,000)</u>
<u>(4,314,855)</u>		<u>(7,153,750)</u>	<u>(11,554,160)</u>	<u>(12,830,000)</u>	<u>(13,650,000)</u>	<u>(13,110,000)</u>	<u>(13,110,000)</u>





**CAPITAL PROGRAMME - GENERAL FUND**

(at outturn prices, with grants adjusted to commitments basis)

Actual 2011/2012 £		Estimate 2012/2013 £	Estimate 2013/2014 £	Estimate 2014/2015 £	Estimate 2015/2016 £	Estimate 2016/2017 £	Estimate 2017/2018 £
<b>Environmental Services Portfolio</b>							
	Refuse Collection Service						
0	+ Vehicles	0	133,000	524,000	504,000	746,000	2,197,000
	Awarded Watercourses						
0	+ Flail Mowers	70,000	0	0	0	0	0
0	+ Excavator	90,000	0	0	0	0	0
0	+ 4 x 4's	0	40,000	0	0	0	0
	Street Cleansing						
63,743	+ Swingo Street Sweepers	70,000	0	0	75,000	75,000	75,000
	Additional Vehicles	0	198,000	240,000	25,000	0	120,000
<u>160,633</u>		<u>230,000</u>	<u>371,000</u>	<u>764,000</u>	<u>604,000</u>	<u>821,000</u>	<u>2,392,000</u>
<b>Housing Portfolio</b>							
0	+ Capital Apportionments of HRA Expenditure	10,000	10,000	10,000	10,000	10,000	10,000
978,292	+ Repurchase of General Fund Sheltered Properties	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000
201,333	Grants for the provision of Social Housing	300,000	300,000	400,000	400,000	400,000	400,000
0	Empty Homes Grants	50,000	50,000	50,000	50,000	50,000	50,000
	Improvement Grants/Loans						
3,191	Renovation	0	0	0	0	0	0
110,257	Home Repairs Assistance	100,000	100,000	100,000	100,000	100,000	100,000
	Disabled Facilities						
597,319	Mandatory	660,000	660,000	660,000	660,000	660,000	660,000
9,916	Discretionary	10,000	10,000	10,000	10,000	10,000	10,000
<u>1,900,308</u>		<u>2,230,000</u>	<u>2,230,000</u>	<u>2,330,000</u>	<u>2,330,000</u>	<u>2,330,000</u>	<u>2,330,000</u>
<b>Planning Policy and Localism Portfolio</b>							
100,000	Village Sports Facilities	100,000	100,000	100,000	100,000	100,000	100,000
100,000	Community Facilities	100,000	100,000	100,000	100,000	100,000	100,000
40,000	Arts Capital Grants	40,000	40,000	40,000	40,000	40,000	40,000
1,641	Growth Area	5,820	0	0	0	0	0
242,894	Rampton Drift Demonstrator Project	0	0	0	0	0	0
<u>484,535</u>		<u>245,820</u>	<u>240,000</u>	<u>240,000</u>	<u>240,000</u>	<u>240,000</u>	<u>240,000</u>
<b>Leader's Portfolio</b>							
0	+ Photovoltaic Panels	190,000	0	0	0	0	0
<u>0</u>		<u>190,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>3,220,816</u>	<b>Gross Capital Expenditure ( General Fund )</b>	<u>3,228,420</u>	<u>3,350,800</u>	<u>3,571,600</u>	<u>3,451,600</u>	<u>3,648,600</u>	<u>5,219,600</u>

**CAPITAL PROGRAMME - GENERAL FUND**

(at outturn prices, with grants adjusted to commitments basis)

Actual 2011/2012 £		Estimate 2012/2013 £	Estimate 2013/2014 £	Estimate 2014/2015 £	Estimate 2015/2016 £	Estimate 2016/2017 £	Estimate 2017/2018 £
<u>3,220,816</u>	<b>Gross Capital Expenditure ( General Fund )</b>	<u>3,228,420</u>	<u>3,350,800</u>	<u>3,571,600</u>	<u>3,451,600</u>	<u>3,648,600</u>	<u>5,219,600</u>
	Analysed by:						
1,629,977	Fixed Assets	1,749,000	1,877,200	2,028,000	1,908,000	2,105,000	3,676,000
1,590,839	Deferred Charges	1,479,420	1,473,600	1,543,600	1,543,600	1,543,600	1,543,600
<u>3,220,816</u>	Gross Capital Expenditure ( General Fund )	<u>3,228,420</u>	<u>3,350,800</u>	<u>3,571,600</u>	<u>3,451,600</u>	<u>3,648,600</u>	<u>5,219,600</u>

0

**CAPITAL PROGRAMME - GENERAL FUND**

(at outturn prices, with grants adjusted to commitments basis)

Actual 2011/2012 £		Estimate 2012/2013 £	Estimate 2013/2014 £	Estimate 2014/2015 £	Estimate 2015/2016 £	Estimate 2016/2017 £	Estimate 2017/2018 £
	Financed by:						
(1,847,576)	Capital Receipts	(2,197,600)	(1,998,470)	(1,665,810)	(1,300,000)	(1,300,000)	(1,300,000)
(523,007)	Specified Government Grant (DCLG)	(240,000)	(240,000)	(240,000)	(240,000)	(240,000)	(240,000)
(168,107)	Specified Government Grant (Improvement East)	0	0	0	0	0	0
0	Partnership Funding - Wheeled Bins	0	0	0	0	0	0
(201,333)	106 Agreement Contribution (ring fenced for Housing)	(350,000)	(350,000)	(450,000)	(450,000)	(450,000)	(450,000)
0	Housing Capital Grant	0	0	0	0	0	0
0	English Heritage Grant	0	0	0	0	0	0
0	Cambridgeshire County Council	0	0	0	0	0	0
(1,641)	River Cam Grant	(5,820)	0	0	0	0	0
0	Housing & Planning Delivery Grant	0	(225,380)	(337,600)	(21,070)	0	0
0	Funding of previous HPDG from revenue	0	0	0	(551,530)	(532,600)	(545,900)
(287,501)	Reserves	(160,000)	(40,000)	0	0	0	0
0	Historic Buildings Preservation Fund	(30,000)	(30,000)	0	0	0	0
(118,382)	Revenue	(245,000)	0	0	0	0	0
(12,878)	Revenue contribution from HRA towards software etc	0	(135,950)	(31,250)	(16,250)	(36,250)	(36,250)
66,869	LTD Cash Overdrawn - re Wheeled Bins	0	0	0	0	0	0
0	LTD Cash Overdrawn - re Commercial Vehicles	0	(331,000)	(764,000)	(529,000)	(746,000)	(2,317,000)
(307,031)	Cash Overdrawn - re Equity Share properties	0	0	0	0	0	0
0	Revenue contribution to capital expenditure	0	0	(82,940)	(343,750)	(343,750)	(330,450)
179,771	Net Capital Financing Adjustment (Other)	0	0	0	0	0	0
<u>(3,220,816)</u>	Total Capital Financing	<u>(3,228,420)</u>	<u>(3,350,800)</u>	<u>(3,571,600)</u>	<u>(3,451,600)</u>	<u>(3,648,600)</u>	<u>(5,219,600)</u>

## Cost Centre Managers for Capital Programme

### Cost Centre Manager

#### **Housing Revenue Account**

Repurchase of HRA dwellings	A Goddard
Reprovision of Existing Homes	S Newstead
New Homes Programme	S Newstead
Improvement of Housing Stock	A Goddard and T Cassidy

#### **General Fund**

##### **Corporate and Customer Services Portfolio**

ICT Development	S Rayment
Contact Centre	S Rayment

##### **Planning and Economic Development Portfolio**

Conservation:	D Bevan
Other Planning Services:	J Mills

##### **Environmental Services Portfolio**

Awarded Watercourses	P Matthews
Other Environmental Services:	S Harwood-Clark

##### **Housing Portfolio**

Capital Apportionments of HRA Expenditure	A Goddard
Repurchase of General Fund Sheltered Homes	A Goddard
Grants to Housing Associations	S Newstead
Empty Homes Grants	S Newstead
Improvement Grants	S Newstead

##### **Planning Policy and Localism Portfolio**

Village Sports Facilities	R Hales
Community Facilities	R Hales
Arts Capital Grants	R Hales
Growth Area	J Green
Rampton Drift	J Mills

##### **Leader's Portfolio**

Photovoltaic Cells	S Hills
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**MEMORANDUM CAPITAL PROGRAMME - GENERAL FUND**  
**Uncommitted grant balances brought forward from previous years**

The following uncommitted balances of capital grant budgets have been built up from contributions in previous years to earmarked reserves. They are made available for commitment during 2013/14 or later years, in addition to the figures in the main capital programme:-

	Uncommitted Balance as at 01/04/12 £
<b>Planning</b>	
<b>Conservation Grants:</b>	
Heritage Initiatives	33,779
Historic Buildings Grants, )	
Conservation Area Enhancement Schemes, )	0
War Memorial Repair and Restoration Grants )	
Historic Buildings Preservation Fund	54,622
 Total Uncommitted Capital Grants Allocations b/fwd 01/04/10	<hr/> <hr/> 88,401

Actual 2011/2012 £		Estimate 2012/2013 £	Estimate 2013/14 £
<b>SUMMARY OF ALL DEPARTMENTAL EXPENDITURE (excluding Wardens and DSO staff)</b>			
<b>EXPENDITURE</b>			
13,497,048	Employees	13,483,020	13,964,960
2,853	Premises Related Expenses	2,570	3,290
311,811	Transport Related Expenses	328,010	263,420
471,433	Supplies and Services	446,920	459,800
576,757	Communications and Computing	537,810	592,490
77,407	Expenses	87,410	104,080
22,514	Grants and Subscriptions	20,720	22,160
29,325	Miscellaneous	30,380	8,960
599,322	Agency and Contracted Services	405,000	0
138,770	Capital Financing Costs	257,230	282,420
(182,807)	Income	(33,480)	(80,740)
<b>15,544,433</b>	<b>TOTAL NET EXPENDITURE</b>	<b>15,565,590</b>	<b>15,620,840</b>
0	Unallocated reduction for vacancies	(250,000)	(500,000)
0	Other unallocated reductions/expenditure	0	0
<b>15,544,433</b>	<b>TOTAL DIRECT EXPENDITURE SUMMARY</b>	<b>15,315,590</b>	<b>15,120,840</b>
/	Employees      Headcount / FTE	5/4.80	359 / 325.79

Actual 2011/2012 £		Estimate 2012/2013 £	Estimate 2013/14 £
<b>DEPARTMENTAL EXPENDITURE MEMORANDUM</b>			
<b>CHIEF OFFICERS</b>			
<b>EXPENDITURE</b>			
624,180	Employees	539,950	298,990
2,126	Transport Related Expenses	2,470	1,560
2,199	Supplies and Services	3,990	1,790
1,072	Communications and Computing	1,260	530
2,217	Expenses	4,630	3,130
200	Grants and Subscriptions	200	200
146	Miscellaneous	150	150
<b><u>632,140</u></b>	<b>TOTAL NET EXPENDITURE</b>	<b><u>552,650</u></b>	<b><u>306,350</u></b>
/	Employees      Headcount / FTE	/	5 / 4.00
<b>CORPORATE SERVICES</b>			
<b>EXPENDITURE</b>			
4,577,896	Employees	4,825,120	5,188,430
2,678	Premises Related Expenses	2,570	3,290
29,539	Transport Related Expenses	31,720	32,530
296,319	Supplies and Services	305,950	314,110
517,210	Communications and Computing	488,210	538,640
23,424	Expenses	37,680	44,020
13,577	Grants and Subscriptions	14,470	15,600
444	Miscellaneous	1,000	1,000
599,322	Agency & Contracted Services	405,000	0
138,556	Capital Financing Costs	257,230	282,420
(105,831)	Income	(6,080)	(60,740)
<b><u>6,093,134</u></b>	<b>TOTAL NET EXPENDITURE</b>	<b><u>6,362,870</u></b>	<b><u>6,359,300</u></b>
/	Employees      Headcount / FTE	/	145 / 128.89
<b>PLANNING AND NEW COMMUNITIES</b>			
<b>EXPENDITURE</b>			
3,663,469	Employees	3,783,740	3,816,580
52	Premises	0	0
96,654	Transport Related Expenses	111,140	94,860
80,150	Supplies and Services	68,730	66,990
20,788	Communications and Computing	16,730	16,160
23,542	Expenses	13,650	13,010
605	Grants and Subscriptions	610	420
28,458	Miscellaneous	28,630	4,310
214	Capital Financing Costs	0	0
(3,526)	Income	0	0
<b><u>3,910,406</u></b>	<b>TOTAL NET EXPENDITURE</b>	<b><u>4,023,230</u></b>	<b><u>4,012,330</u></b>
/	Employees      Headcount / FTE	/	90 / 85.35

Actual  
2011/2012  
£

Estimate  
2012/2013  
£

Estimate  
2013/14  
£

**DEPARTMENTAL EXPENDITURE MEMORANDUM**

**AFFORDABLE HOMES**

Actual 2011/2012 £		Estimate 2012/2013 £	Estimate 2013/14 £
<b>EXPENDITURE</b>			
2,673,204	Employees	2,266,800	2,849,770
123	Premises Related Expenses	0	0
99,462	Transport Related Expenses	90,140	73,220
54,794	Supplies and Services	18,930	20,080
25,092	Communications and Computing	18,750	24,570
20,244	Expenses	17,690	31,420
5,052	Grants and Subscriptions	2,540	3,040
125	Miscellaneous	0	2,900
(73,450)	Income	(27,400)	(20,000)
<b><u>2,804,646</u></b>	<b>TOTAL NET EXPENDITURE</b>	<b><u>2,387,450</u></b>	<b><u>2,985,000</u></b>
/	Employees      Headcount / FTE	/	76 / 69.90

**HEALTH AND ENVIRONMENTAL SERVICES**

Actual 2011/2012 £		Estimate 2012/2013 £	Estimate 2013/14 £
<b>EXPENDITURE</b>			
1,958,299	Employees	2,067,410	1,811,190
84,030	Transport Related Expenses	92,540	61,250
37,971	Supplies and Services	49,320	56,830
12,595	Communications and Computing	12,860	12,590
7,980	Expenses	13,760	12,500
3,080	Grants and Subscriptions	2,900	2,900
152	Miscellaneous	600	600
<b><u>2,104,107</u></b>	<b>TOTAL NET EXPENDITURE</b>	<b><u>2,239,390</u></b>	<b><u>1,957,860</u></b>
/	Employees      Headcount / FTE	/	43 / 37.85



## **PRECAUTIONARY ITEMS**

These are items of expenditure over which there is some doubt as to whether they would occur, but if they did, the Council would be required to meet them. If the spending need does arise on any item, delegated authority has been given to the Finance and Staffing Portfolio Holder and the Chief Finance Officer to approve such expenditure (to be met from reserves), up to the level indicated for the relevant year:

<b><u>Precautionary Items for 2012/13</u></b>	Total Approved £	Used in 2011/12 to Jan 2012 £
Awarded Watercourses - emergency works	15,000	0
Footway Lighting	10,000	0
Contaminated Land - remedial works	82,000	0
Clearance of Private Sewers	6,000	0
National Assistance Burials Act	5,000	0
District Emergencies	50,000	0
Environmental Health Legal Costs	10,000	0
Homelessness - additional accommodation	140,000	40,000
Planning Appeals and Inquiries	50,000	0
Standards Budget	63,000	0
District Elections - By-election costs	4,000	0
Neighbourhood Planning	30,000	0
Total	<u>465,000</u>	<u>40,000</u>

<b><u>Precautionary Items for 2013/14</u></b>	Total £
Awarded Watercourses - emergency works	15,000
Footway Lighting	10,000
Contaminated Land - remedial works	82,000
Clearance of Private Sewers	6,000
National Assistance Burials Act	5,000
District Emergencies	50,000
Environmental Health Legal Costs	10,000
Homelessness - additional accommodation	140,000
Planning Appeals and Inquiries	50,000
Standards Budget	63,000
District Elections - By-election costs	4,000
Neighbourhood Planning	30,000
Local Development Framework	35,000
Total	<u>500,000</u>